



CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: Public Hearing for CDBG Contract 17-CDBG-12019-Code Enforcement	MEETING DATE: October 5, 2023
SUBMITTED BY: Ryan Peterson, Lieutenant	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to open a public hearing and to consider closeout of the 17-CDBG-12019 grant. The City Council is also being asked to authorize the City Manager to sign the closeout certification, and for staff to submit final reports and the closeout package to California Housing and Community Development, CDBG Division.

BACKGROUND/DISCUSSION:

The City of Clearlake was awarded funding from the Department of Housing and Community Development under the 2017 CDBG Notice of Funding Availability in contract number 17-CDBG-12019. The purpose of the funding was to provide Code Enforcement Services within the city limits of the City of Clearlake. The program was to support the Code Enforcement efforts through payment of salaries, benefits, vehicle and maintenance costs, supplies, postage, legal and other equipment needs.

Per the requirements of the CDBG contract, 17-CDBG-12019, the City of Clearlake is required to hold a public hearing to report the outcomes, beneficiaries, funds expended, and to review program performance for the City of Clearlake Community Development Block Grant Program contract. This agreement with the State of California Department of Housing and Community Development also requires the City to solicit citizen input regarding the outcome and accomplishments of the funding received under this contract.

OPTIONS:

1. Approve closeout report and authorize the City Manager to sign the certification and direct staff to submit required close out documents per the requirements
 2. Provide alternative direction to staff
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FISCAL IMPACT:

None \$ 500,000 Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: CDBG

Comments:

The grant funding under this contract was \$500,000.00 described as follows:

Activity	Grant Award	Expended
General Administration	\$34,884.00	\$34,884.00
Code Enforcement Activity	\$465,116.00	\$465,116.00
Total	\$500,000.00	\$500,000.00

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Authorize the City Manager to sign the closeout certification, and staff to submit final reports and closeout package to California Housing and Community Development, CDBG Division

- Attachments:**
- 1) Completion Report
 - 2) Closeout Package