



## **CITY COUNCIL REGULAR MEETING**

**Clearlake City Hall Council Chambers**

**14050 Olympic Dr, Clearlake, CA**

**Thursday, November 20, 2025**

**Closed Session 6:00 PM**

**Regular Meeting 6:00 PM**

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### **MINUTES**

#### **A. ROLL CALL**

PRESENT

Mayor Russ Cremer

Vice Mayor Dirk Slooten

Councilmember Tara Downey

Councilmember Jessica Hooten

Councilmember Mary Wilson

#### **B. PLEDGE OF ALLEGIANCE**

#### **C. INVOCATION/MOMENT OF SILENCE**

Pastor Gravesen gave the invocation.

#### **D. ADOPTION OF THE AGENDA** *(This is the time for agenda modifications.)*

Motion made by Vice Mayor Slooten, Seconded by Councilmember Hooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

#### **E. PRESENTATIONS**

1. Presentation of November's Adoptable Dogs
2. Presentation of a Proclamation Declaring November 2025 as Alzheimer's Disease Awareness Month

#### **F. PUBLIC COMMENT**

Charlene Widlands from Clearlake spoke regarding her desire to inform that Mark with the animal shelter continuing vaccinations and transferring 23 dogs out.

Jeff Davis from Clearlake and Highlands Water Co. spoke regarding current discussions of MOU formation. And a recent positive interaction, between himself and city staff, about a pipe that needed to be addressed before the lake level rises.

**G. CONSENT AGENDA**

Motion made by Councilmember Downey, Seconded by Councilmember Wilson. Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

3. Adoption of Resolution Approving an Amendment to the State CDBG Program Income Award #21-CDBG-PI-00036-Senior Center Rehabilitation  
Recommended Action: Adopt Resolution 2025-38
4. 2025 Mayor's Appointments List  
Recommended Action: No action necessary. List provided for information only.
5. Memo Regarding Holiday Closures of City Hall Administration Office  
Recommended Action: Receive and file
6. Adoption of Resolution No. 2025-43, A Resolution of the City of Clearlake Approving a Temporary Street Closure for the Winter Festival Celebration on December 6, 2025  
Recommended Action: Adopt resolution
7. Warrants  
Recommended Action: Receive and file

**H. BUSINESS**

8. Update and Discussion of the City's Fire Hydrant Inspection, Testing and Maintenance Ordinance  
Recommended Action: Direction to Staff

City Manager Flora gave the staff report. No action was taken by the Council.

9. Discussion and Consideration of Rescinding the City's Delegation of Authority to the Lake County Board of Supervisors to Serve as the Governing Board of the Lake County Sanitation District  
Recommended Action: Adopt Resolution 2025-42

City Manager Flora gave the staff report.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Hooten.  
Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

10. Discussion and Consideration of Award of Contract for the Burns Valley/Arrowhead/Olympic Drive Project  
Recommended Action: Authorize City Manager to enter into a contract with Lamon Construction for the Burns Valley/Arrowhead/Olympic Drive Project in the amount of \$3,198,680.33 and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

Public Works Director Leyba gave the staff report.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Hooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

## **I. PUBLIC HEARING**

11. Consideration of Resolution 2025-40 Authorizing the Extension of the Temporary Road Closure of Certain Roads, to Reduce Illegal Dumping and to Protect the Environment, and the Public Health and Welfare

Recommended Action: Adopt Resolution 2025-40

Public Works Director Leyba gave the staff report.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

## **J. BUSINESS (CONTINUED)**

12. Annual Calendar of Meetings for 2026

Recommended Action: Review and approve

City Manager Flora gave the staff report.

Motion made by Councilmember Downey, Seconded by Councilmember Hooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

## **K. CITY MANAGER AND COUNCILMEMBER REPORTS**

## **L. FUTURE AGENDA ITEMS**

## **M. CLOSED SESSION**

- (13) Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. A169438; Koi Nation of Northern California v. City of Clearlake, et al., California Court of Appeal

- (14) Pursuant to Government Code Section 54957: PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Title: City Manager

## **N. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION**

There was no action taken in closed session.

**O. ADJOURNMENT**

A handwritten signature in blue ink that reads "Melissa Swanson". The signature is written in a cursive, flowing style. The first name "Melissa" is written in a larger, more prominent script, and the last name "Swanson" follows in a similar but slightly smaller script. The signature is positioned above a horizontal line.

Melissa Swanson, Administrative Services Director/City Clerk