



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Ratification of the Appointment of the Mayor and the Mayor's Designated Appointee to Serve on the Restructured Lake County Sanitation District (LACOSAN) Board of Directors

MEETING DATE:

July 16, 2026

SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to ratify the appointment of the Mayor and the Mayor's designated appointee to serve on the restructured Lake County Sanitation District (LACOSAN) Board of Directors.

BACKGROUND/DISCUSSION:

The organization of a Sanitation District is strictly outlined in HSC Sections 4730-4732. Because the exact boundary of the District is legally unclear, it is presumed to potentially encompass two additional sewer providers not physically connected to LACOSAN: Kelseyville Water Works District #3 (which is also governed by the Board of Supervisors) and the Hidden Valley Lake Community Services District (HVL CSD). An interim 5-member board structure has been proposed:

Seat	Representative Designation
Seat 1	Chair of the Lake County Board of Supervisors
Seat 2	Mayor of the City of Clearlake
Seat 3	Lake County Supervisor (Appointed to represent the Kelseyville system)

Seat	Representative Designation
Seat 4	Clearlake City Council Appointee (Representing the non-county seat recommended by HVL CSD, as they expressed no interest in direct representation)
Seat 5	Public Seat (Appointed by the initial four board members, pending a future public election)

OPTIONS:

1. Move to ratify the Mayor and the Mayor's appointee to serve on the restructured LACOSAN Board of Directors.
2. Other direction

FISCAL IMPACT:

☒ None ☐ \$ Budgeted Item? ☐ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☐ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments:

STRATEGIC PLAN IMPACT:

- ☒ Goal #1: Economic Development
- ☒ Goal #2: Public Facilities and Infrastructure
- ☐ Goal #3: Celebrate Clearlake
- ☒ Goal #4: Clean
- ☒ Goal #5: Fiscal Sustainability
- ☒ Goal #6: Safe

SUGGESTED MOTIONS:

Move to ratify the Mayor and _____ to serve on the restructured LACOSAN Board of Directors.

☐ **Attachments:** None