



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Approval of a Memorandum of Understanding (MOU) with the Konocti Unified School District (KUSD) for the School Resource Officer Program

MEETING DATE:
July 16, 2026

SUBMITTED BY: Tim Hobbs, Chief of Police

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to authorize the City Manager to execute a Memorandum of Understanding (MOU) with the Konocti Unified School District (KUSD) for the School Resource Officer Program for the 2026-27 school year.

BACKGROUND/DISCUSSION:

The City of Clearlake Police Department and the Konocti Unified School District (KUSD) have maintained a long-standing partnership through the School Resource Officer (SRO) Program. The program provides two full-time police officers who are assigned to KUSD schools to enhance campus safety, build positive relationships with students and staff, assist with emergency preparedness, and provide law enforcement services when necessary. Beyond responding to criminal incidents, SROs work proactively to prevent problems through daily interaction with students, education, mentoring, and collaboration with school administrators.

The Police Department's current staffing levels allow two officers to remain assigned full-time to the SRO Program without reducing patrol staffing below acceptable operational levels. Both the City and KUSD desire to continue the program for the 2026-27 school year under the terms of the proposed Memorandum of Understanding.

Under the proposed MOU, KUSD will reimburse the City \$163,129.20 per officer, for a total annual reimbursement of \$326,258.40. This amount covers salary, employee benefits, overtime, training, and vehicle usage costs associated with the two assigned SROs. The agreement also allows the City to recover additional overtime costs incurred by other officers providing law enforcement services at school events.

Staff recommends that the City Council authorize the City Manager to execute the Memorandum of Understanding with KUSD.

OPTIONS:

1. Approve the MOU with Konocti Unified School District and authorize the City Manager to sign.
2. Provide alternative direction to staff.

FISCAL IMPACT:

☐ None ☒ \$326,258.40 Budgeted Item? ☒ Yes ☐ No (FY 26-27)

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments: 100% of costs covered by KUSD

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☒ Goal #2: Make Clearlake a Statistically Safer City
- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☒ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

- ☒ **Attachments:** 1) Memorandum of Understanding between the City of Clearlake and the Konocti Unified School District for the School Resource Officer Program