

Resolution No. 2024-53

**A Resolution of the City of Clearlake Accepting the
Completion of the Lakeshore/San Joaquin Road Improvement Project and
Authorizing the Closeout of the Project Under the
CDBG DR Infrastructure Program**

WHEREAS, the City of Clearlake has undertaken the Lakeshore/San Joaquin Road Improvement Project funded by the State of California Community Development Block Grant Disaster Recovery (CDBG DR) Infrastructure Program; and

WHEREAS, the Lakeshore/San Joaquin Road Improvement Project has been completed in accordance with the approved plans and specifications; and

WHEREAS, the City of Clearlake has inspected the completed project and found it to be satisfactory and in compliance with all applicable requirements; and

WHEREAS, the City of Clearlake desires to formally accept the completed project and proceed with the closeout process as required by the CDBG DR Infrastructure Program Policies and Procedures as established by the State of California Department of Housing and Community Development CDBG-DR program;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clearlake, as follows:

1. **Acceptance of Project:** The City Council hereby accepts the Lakeshore/San Joaquin Road Improvement Project as complete and satisfactory.
2. **Authorization to Closeout:** The City Council authorizes the City Manager to proceed with the closeout process for the Lakeshore/San Joaquin Road Improvement Project in accordance with the CDBG DR Infrastructure Program requirements.
3. **Documentation and Reporting:** The City Manager is directed to ensure that all necessary documentation and reporting are completed and submitted to the appropriate authorities to finalize the closeout of the project.
4. **Final Performance Report:** The City Manager is instructed to prepare and submit the Final Performance Report to the Department of Housing and Community Development CDBG -DR program within required time as provided by the department.
5. **Closeout Agreement:** The City Manager is authorized to execute the Closeout Agreement with HCD, which will officially close out the grant.
6. **Retention of Records:** The City of Clearlake will retain all project records for a period of at least five years following the closeout date, as required by HUD regulations.
7. **Compliance with Ongoing Requirements:** The City of Clearlake commits to complying with any ongoing requirements and monitoring as stipulated by HCD.
8. **Effective Date:** This resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the City Council of the City of Clearlake on this 5th day of December 2024, I, the undersigned, hereby certify that the foregoing Resolution Number 2024-53 was duly adopted by the Clearlake City Council following a roll call vote:

Ayes:

Noes:

Absent:

Deputy City Clerk

Vice Mayor