



## CITY COUNCIL REGULAR MEETING

Clearlake City Hall Council Chambers

14050 Olympic Dr, Clearlake, CA

Thursday, January 16, 2025

Closed Session 5:00 PM

Regular Meeting 6:00 PM

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### MINUTES

#### A. 5:00 PM CLOSED SESSION

PRESENT

Mayor Russ Cremer

Vice Mayor Dirk Slooten

Councilmember Tara Downey

Councilmember Jessica Hooten

Councilmember Mary Wilson

- (1) LIABILITY CLAIMS -Claimant: Adams Commercial General Contracting, Inc.; Agency Claimed Against: City of Clearlake (Govt Code §54961)

Motion to deny the claim:

Motion made by Vice Mayor Slooten, Seconded by Councilmember Downey.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

- (2) Significant exposure to litigation pursuant to § 54956.9(b): (1 Case)
- (3) Conference with Legal Counsel: Existing Litigation: Pursuant to Government Code Section 54956.9(d)(1): Case No. CV-425596: City of Clearlake v. Highlands Mutual Water Company, et al., Lake County Superior Court

#### B. 6:00 PM REGULAR MEETING ROLL CALL

PRESENT

Mayor Russ Cremer

Vice Mayor Dirk Slooten

Councilmember Tara Downey

Councilmember Jessica Hooten

Councilmember Mary Wilson

#### C. PLEDGE OF ALLEGIANCE

#### D. INVOCATION/MOMENT OF SILENCE

**E. ADOPTION OF THE AGENDA**

City Manager Flora asked for Item #22, Council Norms and Procedures Presentation, to be removed from the agenda.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

**F. ANNOUNCEMENT OF ACTION FROM CLOSED SESSION**

City Attorney announced that the City Council voted unanimously to deny the liability claim of Adams Commercial General Contracting, Inc.

**G. PRESENTATIONS**

4. Presentation of January's Adoptable Dogs
5. Presentation of City Employee Anniversary Milestone Awards
6. Proclamation Declaring January 2025 as Human Trafficking Awareness Month
7. Presentation of Certificates of Appreciation to Trunk or Treat and Breakfast with Santa Volunteers and Donors

**H. PUBLIC COMMENT**

Patty Duke spoke regarding code enforcement issues near her property.

Rex Clayter spoke regarding the requirement that he maintain garbage service at his property. He was referred to staff.

Becky Salato spoke regarding upcoming projects of the school district.

Denise Gilmer spoke of the need for better animal control in the city.

Margaret Garcia asked for a copy of the agenda.

**I. CONSENT AGENDA**

Motion made by Vice Mayor Slooten, Seconded by Councilmember Hooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

8. Second Reading and Adoption of Various Zoning Ordinance Text Amendments  
Recommended Action: Hold second reading of Ordinance 271-2025, read by title only, waive further reading and adopt ordinance

9. Adoption of Development Agreement, DA 2024-01 for an an existing approved Commercial Cannabis Operation located at 14915 and 14935 Olympic Drive, Units C/D/E/F.  
Recommended Action: Hold second reading of Ordinance 273-2025, read by title only, waive further reading and adopt
10. Adoption of Development Agreement, DA 2024-02 for an an existing approved Commercial Cannabis Operation located at 14915 and 14935 Olympic Drive, units A/B2.  
Recommended Action: Hold second reading of Ordinance 274-2025, read by title only, waive further reading and adopt
11. Consideration of Resolution SA 2025-01 Approving the Submittal of the FY 25-26 ROPS for the period of July 1, 2025 through June 30, 2026  
Recommended Action: Adopt Resolution SA 2025-01 Approving the ROPS for FY 25-26 and Submittal to the Lake County Oversight Board for Final Approval
12. Warrants  
Recommended Action: Receive and file
13. Continuation of Director of Emergency Services/City Manager Proclamation Declaring a Local Emergency for the Boyles Fire  
Recommended Action: Continue declaration of emergency
14. Minutes of the November 13, 2024 Lake County Vector Control District Board Meeting  
Recommended Action: Receive and file
15. Adoption of Ordinance No. 278-2025, Adjustment to Councilmember Compensation  
Recommended Action: Hold second reading of the ordinance, read by title only, waive further reading, and adopt
16. Appointments of Three Planning Commissioners to Fill Terms Ending March 2029  
Recommended Action: Review and File

## **J. BUSINESS**

17. Discussion and Consideration of Lake County Special Districts Purchase of Four (4) Tax Defaulted Properties within the City of Clearlake for Sewer System Improvements  
Recommended Action: Approve Purchase Agreement and Authorize the City Manager to Sign  
  
Lake County Special District Administrator Boray gave the presentation.  
  
Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson.  
Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson
18. Discussion and Consideration of a Community Wildfire Protection Plan for the Lake County Fire Protection District

Recommended Action: Approve the Lake County Fire Protection District's Community Wildfire Protection Plan and Authorize the Mayor to Sign

Autumn Lancaster with Lake County Fire Protection gave the presentation.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Downey.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

19. 2025 Mayor's Appointments

Recommended Action: By motion, ratify the 2025 Mayor's Appointments

Mayor Cremer announced his appointments for 2025.

Motion made by Councilmember Downey, Seconded by Councilmember Hooten.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

20. Consideration of Appointing Councilmembers as Representatives to the CalCities Redwood Empire Division, Resolution No. 2025-01: A Resolution of the City Council of the City of Clearlake Appointing Representatives to Represent and Vote on Behalf of the City at the CalCities, Redwood Empire Division Business Meetings and Represent the City and Vote at the Division Legislative Committee Meetings

Recommended Action: Ratify Mayor Cremer's appointment and adopt resolution

City Manager Alan Flora gave the staff report.

Mayor Cremer appointed Mary Wilson as primary representative and Jessica Hooten as alternate representative.

Motion made by Vice Mayor Slooten, Seconded by Councilmember Wilson.

Voting Yea: Mayor Cremer, Vice Mayor Slooten, Councilmember Downey, Councilmember Hooten, Councilmember Wilson

21. Consideration of Appointments to the Measure V Oversight Committee

Recommended Action: Make appointment(s) and/or direction to staff

City Manager Alan Flora gave the staff report.

Council Member Wilson, Hooten, and Downey gave direction to staff to recruit for applicants to the vacancies.

22. Review of City Council Norms and Procedures

No Recommended Action by Council

This item was postponed.

**K. CITY MANAGER AND COUNCILMEMBER REPORTS**

**L. FUTURE AGENDA ITEMS**

**M. ADJOURNMENT**

The meeting was adjourned at 7:42 p.m.



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Melissa Swanson, Administrative Services Director/City Clerk