



<b>STAFF REPORT</b>	
<b>SUBJECT:</b> Award of Contract for Electrical Services related to the Public Works Yard Project	<b>MEETING DATE:</b> December 1, 2022
<b>SUBMITTED BY:</b> Adeline Leyba, Public Works Director	
<b>PURPOSE OF REPORT:</b> <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

**WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:**

The City Council is being asked to approve a contract with DC Electric for \$59,715.00 and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

**BACKGROUND/DISCUSSION:**

The City requested proposals for electrical services for the Public Works Yard Project using the informal bidding process in the Clearlake Municipal Code. These services include the installation of a new temporary pole and panel, new service conductors from the pole to the new office trailer, provide and install wire for the gate motor as well as mount and wire the new streetlight poles on existing foundations. One proposal was received:

DC Electric - \$59,715.00

The proposal exceeded the \$25,000 informal bidding threshold, however the contractor is consistently lower with proposals than other contractors and has an excellent track record of working on City projects. Staff recommends awarding the contract as presented after waiving any further requirements for public bidding.

**OPTIONS:**

1. Move to waive further requirements for public bidding and approve the contract with DC Electric in the amount of \$59,715.00 along with up to 10% for additional unforeseen contract amendments.
2. Other direction

**FISCAL IMPACT:**

None  \$59,715.00 Budgeted Item?  Yes  No

Budget Adjustment Needed?  Yes  No If yes, amount of appropriation increase: \$

Affected fund(s):  General Fund  Measure P Fund  Measure V Fund  Other: 240-4095-850-887

Comments:

**STRATEGIC PLAN IMPACT:**

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City

- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

**SUGGESTED MOTIONS:**

Move to approve the contract with DC Electric in the amount of \$59,715.00 and authorize the City Manager to approve up to 10% for additional unforeseen contract amendments.

**Attachments:**