



**REGIONAL
GOVERNMENT
SERVICES**

SERVING PUBLIC AGENCIES SINCE 2002

**AMENDMENT NO. 5 TO MANAGEMENT AND ADMINISTRATIVE
SERVICES AGREEMENT**

This fifth amendment to the Management and Administrative Services Agreement between the **CITY OF CLEARLAKE** (“Agency”) and Regional Government Services Authority, hereinafter called “RGS” is made and entered into this 5th day of January 2022.

RECITALS

The Agency and RGS entered into an Agreement for services dated April 13, 2020. This Amendment is entered into with reference to the following facts and circumstances:

- A. The not to exceed (NTE) is increased \$25,000, to a revised total of \$200,000.
- B. Exhibit B, Scope of Services, is amended to include the additional service as noted below in **Attachment 1.5**.
- C. All other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Additional Services Amendment to be executed on the date first above written by their respective officers duly authorized in that behalf.

Dated: _____

Dated: _____

Agency

RGS

Alan Flora, City Manager

Richard H. Averett, Executive Director

RGS provides quality, innovative, cost-effective services exclusively to public agencies.

Main 650.587.7300 Fax 650.587.7311 P.O. Box 1350 Carmel Valley, CA 93924

www.rgs.ca.gov

CITY OF CLEARLAKE

Amendment #5 – Agreement dated 4/13/2020

ATTACHMENT 1.5

Subject to the terms and conditions of the Agreement, RGS shall assign RGS employee(s) to provide consulting services to the City of Clearlake which may require performing any or all of the functions described below:

Provide project related services on an as needed basis, with appropriate invoices for services provided. Services may be within any of the RGS service areas, including but not limited to:

- Project Management for the FY 2022 Audit
- Consult with City Finance Manager as requested
- Coaching, Mentoring, Advising City-Finance staff
- Facilitating finance processes in accordance with best practices

RGS employees will:

- Be reasonably available to perform the services during the normal work week.
- Meet regularly and as often as necessary for the purpose of consulting about the scope of work performed with the appropriate Agency project manager and with the RGS Advisor(s).
- Perform other duties as are consistent with the services described herein and assigned or approved by the RGS lead advisor.
- Perform services at a location deemed as appropriate by the RGS lead advisor and RGS employee providing such services.