



# CITY OF CLEARLAKE

City Council

## STAFF REPORT

**SUBJECT:** Adoption of Resolution 2026-04 Approving a State CDBG Program Income–Only Application for the Red Bud Park Improvement Project

**MEETING DATE:** February 5, 2026

**SUBMITTED BY:** Adeline Leyba, Director of Public Works

**PURPOSE OF REPORT:** ☐ Information only ☐ Discussion ☒ Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve Resolution 2026-04 authorizing the submission of a State CDBG Program Income–Only application to the California Department of Housing and Community Development (HCD) for improvements to Redbud Park and authorizing the City Manager to execute all related application and grant documents required by HCD.

### BACKGROUND/DISCUSSION:

The City of Clearlake has accumulated eligible Community Development Block Grant (CDBG) Program Income (PI) as a result of previously completed CDBG-funded activities. HCD allows jurisdictions to apply for the use of locally generated Program Income through a Program Income–only application process to fund eligible CDBG activities.

The City proposes to use available Program Income funds to complete improvements at Red Bud Park, a public park facility that serves residents throughout Clearlake, including low- and moderate-income households. The proposed activity qualifies under Matrix Code 03F – Parks, Recreational Facilities, an eligible CDBG public facilities activity.

Red Bud Park is a heavily utilized neighborhood park that provides recreational opportunities and open space for surrounding residential areas. Planned improvements are intended to enhance safety, accessibility, and usability of the park while extending the useful life of the facility. The proposed improvements will primarily benefit low- and moderate-income residents, consistent with CDBG National Objective requirements.

### PROGRAM INCOME APPLICATION

The proposed Program Income–only application will request authorization to use CDBG Program Income funds for the Red Bud Park Improvement Project. No new CDBG allocation funds are being requested as part of this action.

The application will include:

- A description of the proposed park improvements
- A project budget funded entirely with Program Income
- Documentation demonstrating compliance with CDBG national objectives
- Required public hearing and citizen participation documentation

Approval of this item will allow staff to proceed with submitting the Program Income application to HCD and completing all required environmental review and compliance activities prior to construction in accordance with NEPA and CDBG regulations.

**FISCAL IMPACT:**

☐ None      ☒ Amount \$      Budgeted Item? ☐ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments:

**STRATEGIC PLAN IMPACT:**

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☒ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☒ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

☒ **Attachments:**      1. Resolution No. 2026-04