



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Consideration and Approval of On Call Consultant Contracts

MEETING DATE: July 7, 2022

SUBMITTED BY: Director of Finance, Kelcey Young

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to Authorize the City Manager to execute nine (9) On Call Consulting contracts for a not to exceed amount of \$200,000 per contract.

BACKGROUND/DISCUSSION:

To create efficiency, provide for enough consultant capacity, and prepare for upcoming projects such as Measure V Roads projects, the City solicited for On-Call Consulting contracts to provide engineering, architecture, land scape architecture and other services. The City received nine proposals and all the consultants who proposed provide needed services and were selected. Each contract will have a not to exceed amount of \$200,000 to be spent over 5 years. The contracts will be paid for on a project basis and will mostly be paid out of a project account. There is no obligation for the City to spend all of this money and will only pay for work performed.

Contracts are being awarded to the following consultants:

1. California Engineering Company
2. Borelli & Associates
3. REY Engineers
4. LACO Associates
5. TJKM
6. Tall Tree Engineering
7. Green Valley Consulting Engineers
8. Studio W Architects
9. RSA

OPTIONS:

1. Move to authorize City Manager to execute nine on call agreements
2. Other direction

FISCAL IMPACT:

☐ None ☒ \$1,800,000 Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☒ Measure V Fund ☐ Other:

Comments: The Consultants will be paid out of the correct projects. If additional funds are needed, staff will come back to Council for appropriation at that time.

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☒ Goal #4: Improve the Image of Clearlake
- ☒ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve ratification and authorize City Manager to execute an amendment.

- ☐ **Attachments:** 1)
 2)