



CITY OF CLEARLAKE

Successor Agency

STAFF REPORT

SUBJECT: Consideration of Contract with Executive Recruitment Firm for Finance Director

MEETING DATE: Aug. 22, 2022

SUBMITTED BY: Alan D. Flora, City Manager

PURPOSE OF REPORT: ☐ Information only ☒ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL:

The City Council is being asked to consider hiring an executive recruiter to fill the upcoming Finance Director vacancy.

BACKGROUND/DISCUSSION:

Earlier this week the City's current Finance Director accepted a position out of state. Staff would like to move forward expeditiously to fill the upcoming vacancy. I request authorization to select and contract with an executive recruiting firm to fill the vacancy, up to \$30,000.

OPTIONS:

1. Authorize the City Manager to Select and Hire an Executive Recruitment firm for up to \$30,000
2. Provide Direction to Staff.

FISCAL IMPACT:

☐ None ☒ \$30,000 Budgeted Item? ☐ Yes ☒ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☒ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other: Capital Projects Fund

Comments:

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☐ Goal #4: Improve the Image of Clearlake
- ☒ Goal #5: Ensure Fiscal Sustainability of City

☐ Goal #6: Update Policies and Procedures to Current Government Standards

☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Motion to authorize the City Manager to select and hire an executive recruitment firm for up to \$30,000.

☐ **Attachments:**