



Clearlake, CA

# Payable Register

## Payable Detail by Vendor Name

Packet: APPKT02805 - US BANK MELISSA SWANSON 3/22/24 DL

| Payable #                                                      | Payable Type           | Post Date | Payable Date        | Due Date  | Discount Date | Amount                 | Tax      | Shipping    | Discount      | Total      |
|----------------------------------------------------------------|------------------------|-----------|---------------------|-----------|---------------|------------------------|----------|-------------|---------------|------------|
| Payable Description                                            | Bank Code              |           |                     |           | On Hold       |                        |          |             |               |            |
| Vendor: <a href="#">001540 - US BANK CORPORATE PMT. SYSTEM</a> |                        |           |                     |           |               |                        |          |             | Vendor Total: | 1,039.45   |
| <a href="#">1007648849</a>                                     | Invoice                | 2/24/2024 | 2/24/2024           | 2/24/2024 | 2/24/2024     | 1.95                   | 0.00     | 0.00        | 0.00          | 1.95       |
| SONIC                                                          | AP - Accounts Payable  |           |                     |           | No            | Payment Date: 5/2/2024 |          | Bank Draft: |               | DFT0003360 |
| Items                                                          |                        |           |                     |           |               |                        |          |             |               |            |
| Item Description                                               | Commodity              |           | Units               | Price     | Amount        | Tax                    | Shipping | Discount    |               | Total      |
| SONIC                                                          | NA                     |           | 0.00                | 0.00      | 1.95          | 0.00                   | 0.00     | 0.00        |               | 1.95       |
| Distributions                                                  |                        |           |                     |           |               |                        |          |             |               |            |
| Account Number                                                 | Account Name           |           | Project Account Key |           | Amount        | Percent                |          |             |               |            |
| <a href="#">100-1110-750-561</a>                               | CONTRACT SERVICES-MISC |           |                     |           | 1.95          | 100.00%                |          |             |               |            |
|                                                                |                        |           |                     |           |               |                        |          |             |               |            |
| <a href="#">2698918293</a>                                     | Invoice                | 3/2/2024  | 3/2/2024            | 3/2/2024  | 3/2/2024      | 239.88                 | 0.00     | 0.00        | 0.00          | 239.88     |
| ADOBE                                                          | AP - Accounts Payable  |           |                     |           | No            | Payment Date: 5/2/2024 |          | Bank Draft: |               | DFT0003359 |
| Items                                                          |                        |           |                     |           |               |                        |          |             |               |            |
| Item Description                                               | Commodity              |           | Units               | Price     | Amount        | Tax                    | Shipping | Discount    |               | Total      |
| ADOBE                                                          | NA                     |           | 0.00                | 0.00      | 239.88        | 0.00                   | 0.00     | 0.00        |               | 239.88     |
| Distributions                                                  |                        |           |                     |           |               |                        |          |             |               |            |
| Account Number                                                 | Account Name           |           | Project Account Key |           | Amount        | Percent                |          |             |               |            |
| <a href="#">100-1200-600-235</a>                               | SUPPLIES               |           |                     |           | 239.88        | 100.00%                |          |             |               |            |
|                                                                |                        |           |                     |           |               |                        |          |             |               |            |
| <a href="#">2715800708</a>                                     | Invoice                | 3/21/2024 | 3/21/2024           | 3/21/2024 | 3/21/2024     | 239.88                 | 0.00     | 0.00        | 0.00          | 239.88     |
| ACROBAT PRO                                                    | AP - Accounts Payable  |           |                     |           | No            | Payment Date: 5/2/2024 |          | Bank Draft: |               | DFT0003354 |
| Items                                                          |                        |           |                     |           |               |                        |          |             |               |            |
| Item Description                                               | Commodity              |           | Units               | Price     | Amount        | Tax                    | Shipping | Discount    |               | Total      |
| ACROBAT PRO                                                    | NA                     |           | 0.00                | 0.00      | 239.88        | 0.00                   | 0.00     | 0.00        |               | 239.88     |
| Distributions                                                  |                        |           |                     |           |               |                        |          |             |               |            |
| Account Number                                                 | Account Name           |           | Project Account Key |           | Amount        | Percent                |          |             |               |            |
| <a href="#">100-1200-600-235</a>                               | SUPPLIES               |           |                     |           | 239.88        | 100.00%                |          |             |               |            |
|                                                                |                        |           |                     |           |               |                        |          |             |               |            |
| <a href="#">3/21/24</a>                                        | Invoice                | 3/21/2024 | 3/21/2024           | 3/21/2024 | 3/21/2024     | 125.00                 | 0.00     | 0.00        | 0.00          | 125.00     |
| JOB ADVERTISEMENT CHIEF/BUILDING INSP...                       | AP - Accounts Payable  |           |                     |           | No            | Payment Date: 5/2/2024 |          | Bank Draft: |               | DFT0003353 |
| Items                                                          |                        |           |                     |           |               |                        |          |             |               |            |
| Item Description                                               | Commodity              |           | Units               | Price     | Amount        | Tax                    | Shipping | Discount    |               | Total      |
| JOB ADVERTISEMENT CHIEF/BUILDING IN...                         | NA                     |           | 0.00                | 0.00      | 125.00        | 0.00                   | 0.00     | 0.00        |               | 125.00     |
| Distributions                                                  |                        |           |                     |           |               |                        |          |             |               |            |
| Account Number                                                 | Account Name           |           | Project Account Key |           | Amount        | Percent                |          |             |               |            |
| <a href="#">100-1400-600-333</a>                               | ADVERTISING            |           |                     |           | 125.00        | 100.00%                |          |             |               |            |
|                                                                |                        |           |                     |           |               |                        |          |             |               |            |
| <a href="#">3/3PHD</a>                                         | Invoice                | 3/18/2024 | 3/18/2024           | 3/18/2024 | 3/18/2024     | 359.96                 | 0.00     | 0.00        | 0.00          | 359.96     |
| TRAVEL                                                         | AP - Accounts Payable  |           |                     |           | No            | Payment Date: 5/2/2024 |          | Bank Draft: |               | DFT0003355 |
| Items                                                          |                        |           |                     |           |               |                        |          |             |               |            |
| Item Description                                               | Commodity              |           | Units               | Price     | Amount        | Tax                    | Shipping | Discount    |               | Total      |
| TRAVEL                                                         | NA                     |           | 0.00                | 0.00      | 25.00         | 0.00                   | 0.00     | 0.00        |               | 25.00      |
| Distributions                                                  |                        |           |                     |           |               |                        |          |             |               |            |
| Account Number                                                 | Account Name           |           | Project Account Key |           | Amount        | Percent                |          |             |               |            |
| <a href="#">100-1200-700-453</a>                               | TRAVEL & TRAINING      |           |                     |           | 25.00         | 100.00%                |          |             |               |            |
| Items                                                          |                        |           |                     |           |               |                        |          |             |               |            |
| Item Description                                               | Commodity              |           | Units               | Price     | Amount        | Tax                    | Shipping | Discount    |               | Total      |
| TRAVEL                                                         | NA                     |           | 0.00                | 0.00      | 25.00         | 0.00                   | 0.00     | 0.00        |               | 25.00      |
| Distributions                                                  |                        |           |                     |           |               |                        |          |             |               |            |
| Account Number                                                 | Account Name           |           | Project Account Key |           | Amount        | Percent                |          |             |               |            |
| <a href="#">100-1200-700-453</a>                               | TRAVEL & TRAINING      |           |                     |           | 25.00         | 100.00%                |          |             |               |            |

## Payable Register

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| Payable #                                          | Payable Type                      | Post Date           | Payable Date | Due Date  | Discount Date     | Amount                 | Tax      | Shipping    | Discount | Total      |
|----------------------------------------------------|-----------------------------------|---------------------|--------------|-----------|-------------------|------------------------|----------|-------------|----------|------------|
| Payable Description                                | Bank Code                         |                     | On Hold      |           |                   |                        |          |             |          |            |
| Item Description                                   | Commodity                         |                     | Units        | Price     | Amount            | Tax                    | Shipping | Discount    | Total    |            |
| TRAVEL Distributions                               | NA                                |                     | 0.00         | 0.00      | 309.96            | 0.00                   | 0.00     | 0.00        | 309.96   |            |
| Account Number<br><a href="#">100-1200-700-453</a> | Account Name<br>TRAVEL & TRAINING | Project Account Key |              |           | Amount<br>309.96  | Percent<br>100.00%     |          |             |          |            |
| <a href="#">74V53089RK146344T</a>                  | Invoice                           | 3/5/2024            | 3/5/2024     | 3/5/2024  | 3/5/2024          | 200.00                 | 0.00     | 0.00        | 0.00     | 200.00     |
| NORCAL SPRING CONFERENCE 2024                      | AP - Accounts Payable             |                     | No           |           |                   | Payment Date: 5/2/2024 |          | Bank Draft: |          | DFT0003358 |
| Item Description                                   | Commodity                         |                     | Units        | Price     | Amount            | Tax                    | Shipping | Discount    | Total    |            |
| NORCAL SPRING CONFERENCE 2024                      | NA                                |                     | 0.00         | 0.00      | 200.00            | 0.00                   | 0.00     | 0.00        | 200.00   |            |
| Distributions                                      | NA                                |                     |              |           |                   |                        |          |             |          |            |
| Account Number<br><a href="#">100-1200-700-453</a> | Account Name<br>TRAVEL & TRAINING | Project Account Key |              |           | Amount<br>200.00  | Percent<br>100.00%     |          |             |          |            |
| <a href="#">982716417210</a>                       | Invoice                           | 2/21/2024           | 2/21/2024    | 2/21/2024 | 2/21/2024         | 65.58                  | 0.00     | 0.00        | 0.00     | 65.58      |
| SAFEWAY                                            | AP - Accounts Payable             |                     | No           |           |                   | Payment Date: 5/2/2024 |          | Bank Draft: |          | DFT0003361 |
| Item Description                                   | Commodity                         |                     | Units        | Price     | Amount            | Tax                    | Shipping | Discount    | Total    |            |
| SAFEWAY Distributions                              | NA                                |                     | 0.00         | 0.00      | 65.58             | 0.00                   | 0.00     | 0.00        | 65.58    |            |
| Distributions                                      | NA                                |                     |              |           |                   |                        |          |             |          |            |
| Account Number<br><a href="#">100-1110-600-235</a> | Account Name<br>SUPPLIES          | Project Account Key |              |           | Amount<br>65.58   | Percent<br>100.00%     |          |             |          |            |
| <a href="#">CM0000377</a>                          | Credit Memo                       | 3/13/2024           | 3/13/2024    | 3/13/2024 | 3/13/2024         | -292.60                | 0.00     | 0.00        | 0.00     | -292.60    |
| NAPA RIVER INN (RESERVATION CANCEL...              | AP - Accounts Payable             |                     | No           |           |                   | Payment Date: 5/2/2024 |          | Bank Draft: |          | DFT0003357 |
| Item Description                                   | Commodity                         |                     | Units        | Price     | Amount            | Tax                    | Shipping | Discount    | Total    |            |
| NAPA RIVER INN (RESERVATION CANCEL...              | NA                                |                     | 0.00         | 0.00      | -292.60           | 0.00                   | 0.00     | 0.00        | -292.60  |            |
| Distributions                                      | NA                                |                     |              |           |                   |                        |          |             |          |            |
| Account Number<br><a href="#">100-1200-700-453</a> | Account Name<br>TRAVEL & TRAINING | Project Account Key |              |           | Amount<br>-292.60 | Percent<br>100.00%     |          |             |          |            |
| <a href="#">W01005898723410</a>                    | Invoice                           | 3/18/2024           | 3/18/2024    | 3/18/2024 | 3/18/2024         | 99.80                  | 0.00     | 0.00        | 0.00     | 99.80      |
| FLOWERS NICK BENNETT                               | AP - Accounts Payable             |                     | No           |           |                   | Payment Date: 5/2/2024 |          | Bank Draft: |          | DFT0003356 |
| Item Description                                   | Commodity                         |                     | Units        | Price     | Amount            | Tax                    | Shipping | Discount    | Total    |            |
| FLOWERS Distributions                              | NA                                |                     | 0.00         | 0.00      | 99.80             | 0.00                   | 0.00     | 0.00        | 99.80    |            |
| Distributions                                      | NA                                |                     |              |           |                   |                        |          |             |          |            |
| Account Number<br><a href="#">100-1110-600-235</a> | Account Name<br>SUPPLIES          | Project Account Key |              |           | Amount<br>99.80   | Percent<br>100.00%     |          |             |          |            |

Payable Summary

| Type         | Count | Gross    | Tax  | Shipping | Discount | Total    | Manual Payment | Balance |
|--------------|-------|----------|------|----------|----------|----------|----------------|---------|
| Credit Memo  | 1     | -292.60  | 0.00 | 0.00     | 0.00     | -292.60  | -292.60        | 0.00    |
| Invoice      | 8     | 1,332.05 | 0.00 | 0.00     | 0.00     | 1,332.05 | 1,332.05       | 0.00    |
| Grand Total: |       | 1,039.45 | 0.00 | 0.00     | 0.00     | 1,039.45 | 1,039.45       | 0.00    |

**Account Summary**

| Account                          | Name                   | Amount          |
|----------------------------------|------------------------|-----------------|
| <a href="#">100-1110-600-235</a> | SUPPLIES               | 165.38          |
| <a href="#">100-1110-750-561</a> | CONTRACT SERVICES-MISC | 1.95            |
| <a href="#">100-1200-600-235</a> | SUPPLIES               | 479.76          |
| <a href="#">100-1200-700-453</a> | TRAVEL & TRAINING      | 267.36          |
| <a href="#">100-1400-600-333</a> | ADVERTISING            | 125.00          |
| Total:                           |                        | <b>1,039.45</b> |