



# CITY OF CLEARLAKE

City Council

## STAFF REPORT

**SUBJECT:** Authorization of an Amendment of Contract with E4 Utility Design for Dry Utility Planning Services related to the Burns Valley Development Project

**MEETING DATE:** August 18, 2022

**SUBMITTED BY:** Adeline Leyba, Construction Project Manager

**PURPOSE OF REPORT:** ☐ Information only ☐ Discussion ☒ Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve an amendment to the current contract with E4 Utility Design for a not-to-exceed amount of \$24,900.00.

### BACKGROUND/DISCUSSION:

The City awarded a contract with E4 Utility Design for dry utility planning services related to the Burns Valley Development Project. In order to move forward, there are additional services that are needed. This work includes utility conversions, coordination of service extension to the Public Works building, and temp power to the coffee kiosk. E4 has submitted a proposal for the additional work.

The cost for the additional work is \$24,900.00.

### OPTIONS:

1. Move to amend the contract with E4 Utility Design for a not-to-exceed amount of \$24,900.00.
2. Other direction

### FISCAL IMPACT:

☐ None ☒ \$24,900.00 Budgeted Item? ☐ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other: CDBG-DRR Funds

Comments:

### STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☐ Goal #4: Improve the Image of Clearlake

- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☒ Goal #7: Support Economic Development

**SUGGESTED MOTIONS:**

Move to amend the contract with E4 Utility Design for a not-to-exceed amount of \$24,900.00.

☐ **Attachments:**