



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Introduction for first reading Ordinance No. 266-2022
Amending Chapter 2, Section 2-7 of the Clearlake
Municipal Code Relating to Traffic Engineer and City
Engineer

MEETING DATE: August 18,
2022

SUBMITTED BY: Ryan Jones, City Attorney

PURPOSE OF REPORT: ☐ Information only ☒ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

City Council is being asked to consider introducing and holding a first reading of an ordinance amending the Traffic Engineer section of the City's municipal code.

BACKGROUND/DISCUSSION:

Staff commonly audits the Clearlake Municipal Code and looks for provisions that are need of updating based on best practices and compliance with the current law. Section 2-7 has not been updated since 2012, and should be modified so as to align with current and best practices in the City. First, the City does not currently employ or contract with a designated "Traffic Engineer." Instead, the City utilizes the services of a City Engineer, whose duties include the oversight of traffic. In light of the City migrating from a Traffic Engineer to City Engineer model, the proposed ordinance reflects that change.

The ordinance provides that the City Manager shall appoint a City Engineer, who may either serve as an employee of the City or an independent contractor. The duties and qualifications of the City Engineer are outlined in this ordinance and are consistent with industry standards, which includes the City Engineer being a license professional engineer in the State of California, and must have experience in public works.

The City Engineer, pursuant to this ordinance, will provide traffic duties for the City. Traffic duties include the determination of the installation and proper timing and maintenance of traffic control devices and signals, and will investigate the traffic to develop ways to improve traffic conditions. The City Engineer would have the authority to determine the need for road signage in the City, and set parking regulations.

Environmental Considerations: Adoption of this ordinance is exempt from review under the California Environmental Quality Act (CEQA) pursuant to Sections 15060(c)(2) (the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment) and 15060(c)(3) (the activity is not a project as defined in Section 15378) of the CEQA Guidelines, California Code of Regulations, Title 14, Chapter 3, because it has no potential for resulting in physical change to the environment, directly or indirectly.

OPTIONS:

1. Introduce the ordinance and hold the first reading, and set for a second reading and adoption at a subsequent Council meeting
2. Give direction to staff

FISCAL IMPACT:

☒ None ☐ Budgeted Item? ☐ Yes ☐ No
Budget Adjustment Needed? ☐ Yes ☐ No If yes, amount of appropriation increase: \$
Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:
Comments:

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
☒ Goal #2: Make Clearlake a Statistically Safer City
☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
☐ Goal #4: Improve the Image of Clearlake
☐ Goal #5: Ensure Fiscal Sustainability of City
☒ Goal #6: Update Policies and Procedures to Current Government Standards
☐ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Introduction and first reading of Ordinance No. 266-2022: AN ORDINANCE AMENDING CHAPTER 2, SECTION 2-7 OF THE CLEARLAKE MUNICIPAL CODE RELATED TO TRAFFIC ENGINEER / CITY ENGINEER, read by title only and set second reading and adoption for the August 25, 2022 meeting.

ATTACHMENT:

1. Ordinance No. 266-2022