

## MINUTES OF PREVIOUS MEETING

March 13, 2024

Before the regular meeting, beginning at 1:00 P.M., Vector Control Technicians Brad Hayes and Julian Chavez had the District's newest truck and ultra-low volume sprayer on display for the Board and members of the public. In addition, Laboratory Technician Kara Gaylor held a demonstration in the board room of the microscope and camera used to identify insects.

The regular monthly meeting of the Board of Trustees of the Lake County Vector Control District was called to order at 1:41 P.M. by President Giambruno.

Board Present: Rob Bostock, Curt Giambruno, Frank Lincoln (attending remotely via Zoom), Ron Nagy, and George Spurr.

Absent: None.

District Personnel: Jamesina J. Scott, District Manager and Research Director, Ms. Jacinda Franusich, Office Manager, Ms. Kara, Gaylor Laboratory Technician, Mr. Julian Chavez, Vector Control Technician I.

Guests: Mr. Austris Rungis of Industrial Employers Distributors Association (IEDA)(attending the Closed Session remotely via Zoom), and Mr. Zach Pehling, CPA (attending remotely via Zoom).

Citizen's Input: None.

Agenda Additions and/or Deletions: None.

### **Introduction of Staff and Questions About the Truck/ULV Sprayer and Microscope/Camera Demonstrations**

Dr. Scott introduced Kara Gaylor and Julian Chavez to the Board and Guests. The Board asked some questions and made some brief comments regarding the truck and sprayer and the microscope and camera.

Mr. Chavez and Ms. Gaylor left the meeting and 1:55 P.M.

### **Presentation of Fiscal Year 2022/2023 Audit Report by Zach Pehling, CPA**

After a brief discussion, Mr. Bostock moved to approve the 2022/2023 Audit Report as presented. Mr. Spurr seconded the motion. The motion carried with a roll call vote as follows: 5 in favor (Mr. Bostock, Mr. Spurr, Mr. Giambruno, Mr. Lincoln, and Mr. Nagy), and none opposed.

### **Convene to Closed Session at 1:55 P.M.**

#### **Closed Session**

Conference with Labor Negotiators, pursuant to Government Code 54957.6 for the purpose of reviewing its position and instructing the LCVCD's designated representatives: Jamesina J. Scott (District Manager), and Austris Rungis (IEDA).

### **Convene to Open Session at 2:48 P.M.**

#### **Report from Closed Session**

No reportable actions were taken.

#### **Approve Minutes of February 14, 2024 Regular Meeting with a Correction to the Check Numbers to Include Checks 22354-22368, Making the Total Expenditures for February 2024 \$98,090.27**

Mr. Spurr moved to approve the minutes of the February 14, 2024 Regular Meeting with a correction to the check numbers to include checks 22354-22368 making the total expenditures for February 2024 \$98,090.27. Mr. Nagy seconded the motion. The motion carried with a roll call vote as follows: 5 in favor (Mr. Bostock, Mr. Spurr, Mr. Giambruno, Mr. Lincoln, and Mr. Nagy), and none opposed.

#### **Research Report**

Dr. Scott reported on arbovirus activity. No arboviral activity has been reported in Lake County in 2024. In addition, no arbovirus activity has been reported in California or the rest of the United States in 2024

Dr. Scott reported on adult biting fly activity. The New Jersey Light Traps set near Borax Lake and the Reclamation near Upper Lake collected *Culiseta inornata*, and *Culex tarsalis* mosquitoes.

Dr. Scott reported on tick testing. Five ticks have been submitted for testing for Lyme Disease since October 1, 2023. Three ticks were negative, and the results are pending for the other two samples.

Dr. Scott reported on Clear Lake gnat, chironominae, and tanypodinae Surveillance in Clear Lake. Lake checks were not completed in February due to inclement weather, employee availability, and previously scheduled training.

Dr. Scott reported on the mosquito marking study. The District is investigating marking methods for mosquitoes to help identify how far they fly, which will assist in applying mosquito control measures more effectively. The current method adds a non-toxic fluorescent dye to sugar water that mosquitoes feed on. The dyes are visible to the naked eye, but even trace amounts will fluoresce under ultraviolet light. Lab Technician Kara Gaylor is working with lab-reared mosquitoes to determine dosage and attractiveness of the dyes.

### **Operation Report**

The rain gauge at the LCVCD office in Lakeport received 7.65 inches of precipitation in February 2024. The cumulative rainfall for this season is 22.98 inches.

On February 1, the level of Clear Lake was 5.87 feet on the Rumsey Gauge, and reached 8.03 feet by the end of February.

The rainfall in January and February has filled treeholes and raised the lake level. In addition, some lake-associated wetlands and low-lying areas have flooded and hatched *Aedes increpitus* larvae. These areas are being monitored and treated as needed.

The District was closed for part of Monday, February 5 due to a power and internet outage caused by the weekend's storms.

The Vector Control Technicians have been working on a variety of maintenance projects. The projects include annual maintenance activities, installing the ultra-low volume fogging machine in the new Toyota Tacoma, fabrication/organization projects in the shop at Todd Road, and replacing an air pump and installing a new aerator in the mosquitofish ponds.

The District's 3D printer was delivered in February. The printer has been set up, and Vector Control Technician Porter Anderson is learning how to use it to fabricate custom and replacement parts for the District's surveillance and control equipment.

Recently, District employees have found evidence of trespassing at the Esplanade Street facility (cigarette butts, trash, seasonal chairs unstacked and rearranged). Dr. Scott contacted the Lakeport Police Department and spoke with Captain Brad Rasmussen. Captain Rasmussen recommended filing a 602 letter with the police department, which authorizes them to enforce trespassing laws outside the District's regular business hours. Additionally, District employees have replaced and updated the no-trespassing signs and indicated areas of the facility that are limited to authorized personnel only.

The District's Conference Room was used on February 13, by the Lake County Office of Education's Healthy Start Program. The meeting lasted from 1:00 P.M.-3:00 P.M.

The District's certified employees completed their forklift recertification on February 6. Vector Control Technician Brad Hayes completed training that allows him to train and certify new hires and recertify existing employees.

Dr. Scott and Office Manager Jacinda Franusich attended a webinar titled "Form 700 File—A Guide" on February 15. The webinar was through the California Special Districts Association (CSDA).

Dr. Scott attended several webinars in February through the CSDA. The webinars covered the meet and confer process, and the second part of a Chat GPT workshop.

The District received a certified letter from the California State Water Resources Control Board with a Water Information Order that requested information regarding the water use and the District's Reclamation Road facility. Dr. Scott attended the Water Board Compliance Workshop online on February 22 and completed the required certification process.

Dr. Scott is continuing to review and prepare updates to the District's Policy Handbook.

Dr. Scott is continuing to meet with the District's Labor Negotiator, Autris Rungis of Industrial Employers Distributors Association (IEDA), to prepare for the Memorandum of Understanding (MOU) negotiations.

On February 1-2, Dr. Scott attended the Employer's Risk Management Authority (ERMA) annual workshop and board of directors meeting in Napa.

Dr. Scott participated in the Mosquito and Vector Control Association of California (MVCAC) Legislative Day and Spring Board of Directors and Committee meetings on February 21-22 via Zoom.

Dr. Scott and Vector Biologist Michelle Koschik will be attending the American Mosquito Control Association (AMCA) annual conference in Dallas, TX the week of March 4-8.

**Consideration of Policy Handbook Updates:**

- a. Policy 2120: Educational Assistance
- b. Policy 2295: Driver Training and Record Review

After some discussion Mr. Spurr moved to approve the Policy Handbook Updates to Policy 2120: Educational Assistance, and Policy 2295: Driver Training and Record Review. Mr. Nagy seconded the motion. Motion carried with a roll call vote as follows: 5 in favor (Mr. Bostock, Mr. Giambruno, Mr. Spurr, Mr. Lincoln, and Mr. Nagy), and none opposed.

**Consideration of Resolution 24-01 Establishing and Appropriating Over-realized/Unanticipated Revenue from the Sale of Surplus Vehicles into the District's 2023-2024 Budget**

Resolution 24-01 was unanimously approved last month by the three trustees in attendance, however, approval requires four-fifths approval by the trustees, so the resolution was reconsidered at this meeting. Mr. Spurr moved to approve Resolution 24-01 Establishing and Appropriating Over-realized/Unanticipated Revenue from the Sale of Surplus Vehicles into the District's 2023-2024 Budget. Mr. Nagy seconded the motion. The resolution passed with a roll call vote as follows: 5 in favor (Mr. Bostock, Mr. Giambruno, Mr. Lincoln, Mr. Nagy, and Mr. Spurr), and none opposed.

**Board Consideration of Nomination to the California Special Districts Association Board of Directors Northern Network, Seat A**

No nominations were made.

**Approve Checks for the Month of March 2024**

Mr. Nagy moved to approve Checks No. 22369-22415 for the month of March 2024 in the amount of \$78,432.08. Mr. Bostock seconded the motion. The motion carried with a roll call vote as follows: 5 in favor (Mr. Bostock, Mr. Giambruno, Mr. Lincoln, Mr. Nagy, and Mr. Spurr), and none opposed.

**Other Business**

Dr. Scott reminded the Board that Statement of Economic Interest Form 700 is due on April 2, 2024 and that the date of the April Board of Trustees meeting has been changed to Wednesday, April 17, 2024.

Harassment Prevention Training will be offered to the District's trustees and staff on May 8, 2024, from 11:00 A.M. to 1:00 P.M. The regularly scheduled Board of Trustees meeting will begin at 1:30 P.M.

**Announcement of the Next Board Meeting**

The next regular meeting of the Board of Trustees of the Lake County Vector Control District will be at 1:30 PM on April 17, 2024, in the LCVCD Board Room, 410 Esplanade, Lakeport, CA 95453.

Mr. Nagy moved to adjourn the meeting. Mr. Spurr seconded the motion. The motion carried with a roll call vote as follows: 5 in favor (Mr. Bostock, Mr. Giambruno, Mr. Lincoln, Mr. Nagy, and Mr. Spurr), and none opposed. There being no other business to discuss the meeting was adjourned by President Giambruno at 3:36 PM.

Respectfully submitted,

Ronald Nagy  
Secretary