



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Discussion and Consideration of Contract with the Clearlake Animal Association for Animal Care and Control Services

MEETING DATE:
January 15, 2026

SUBMITTED BY: Alan D. Flora, City Manager

PURPOSE OF REPORT: ☐ Information only ☒ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to consider a contract for animal care and control services beginning February 7, 2026 with Clearlake Animal Association.

BACKGROUND/DISCUSSION:

On August 15, 2025 the City Council directed the termination of the existing contract with North Bay Animal Services for animal care and control services in the City. A request for proposals was released on September 22, 2025. One proposal was received on October 31, 2025.

The proposal was evaluated by an evaluation committee of Councilmember Cremer, Councilmember Downey, City Manager Flora, Police Chief Tim Hobbs and a public member, Rebecca Bloomquist. The committee met three times to review the proposal, including two meetings with the respondent, Clearlake Animal Association, to ask questions.

The city is still negotiating a final scope of work with Clearlake Animal Association, to be completed for the council review and consideration at the meeting.

OPTIONS:

1. Move to approve the proposed contract with Clearlake Animal Association and Authorize the City Manager to sign.
2. Other direction

FISCAL IMPACT:

☐ None ☒ \$375,000 Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☒ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments: Same cost as existing contract with North Bay Animal Services.

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Economic Development
- ☐ Goal #2: Public Facilities and Infrastructure
- ☐ Goal #3: Celebrate Clearlake
- ☐ Goal #4: Clean
- ☐ Goal #5: Fiscal Sustainability
- ☒ Goal #6: Safe

SUGGESTED MOTIONS:

Move to approve the proposed contract with Clearlake Animal Association and Authorize the City Manager to sign.

- ☒ **Attachments:**
- 1) Contract Template
 - 2) Proposed Scope of Work