



# CITY OF CLEARLAKE

City Council

## STAFF REPORT

**SUBJECT:** Adoption of Resolution Approving an Amendment to the State CDBG Program Income Award #21-CDBG-PI-00036- Senior Center Rehabilitation; Resolution No. 2026-02

**MEETING DATE:**

January 15, 2026

**SUBMITTED BY:** Alan Flora, City Manager  
Matt Pressey, Finance Department Consultant

**PURPOSE OF REPORT:** ☐ Information only ☐ Discussion ☒ Action Item

### WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt the Resolution No. 2026-02 to Amend Community Development Block Grant (CDBG) Program Income grant award (#21-CDBG-PI-00036) to complete the Senior Center rehabilitation project.

### BACKGROUND/DISCUSSION:

On November 20, 2025, the City Council adopted a resolution to accomplish this amendment, but the granting agency indicated that the resolution should have the new amended grant total, not just the amount of the increase. The background and discussion below is a repeat of what was previously stated for the November 20, 2025 amendment item and a new resolution with the new amended grant total is presented for approval. The previous resolution included an increase of \$30,000 and this resolution adds an additional \$15,000 contingency amount for a new project grant total of \$200,000 even.

The City of Clearlake received a Community Development Block Grant (CDBG) Program Income Award #21-CDBG-PI-00036 in support of the Senior Center Rehabilitation Project, located at 3245 Bowers Avenue, Clearlake, CA 95422. The activity (Matrix Code 03A – Public Facilities and Improvements) provides upgrades to the Senior Community Center, a vital facility serving elderly and low-income residents in the City.

Under the approved Program Income (PI) activity, the City completed essential accessibility and exterior improvements, including landscaping and other rehabilitation work. Following closeout of the separate CDBG-CV2/3 award for additional facility upgrades, several elements—specifically interior painting and cost adjustments associated with increased landscaping expenses—remained incomplete due to time constraints in the CV2/3 grant term.

To ensure full project completion, the City has submitted to HCD a Program Income Amendment Form requesting:

- Inclusion of interior painting within the PI scope of work; and
- A new project grant budget total of \$200,000; including
- A budget increase of \$45,000 (\$30,000 + \$15,000) (from \$155,000 to \$200,000) to cover the remaining work, cost escalation (\$30,000) and contingency (\$15,000)

Adopting the attached Resolution 2026-02 will Approve an Amendment to the State CDBG Program Income Award #21-CDBG-PI-00036, authorizing the City Manager to execute all related documents required by the California Department of Housing and Community Development (HCD).

**OPTIONS:**

1. Move to adopt Resolution No. 2026-02
2. Other direction

**FISCAL IMPACT:**

☒ None      ☐ \$      Budgeted Item? ☐ Yes ☒ No

Budget Adjustment Needed? ☐ Yes ☒ No      If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund   ☐ Measure P Fund   ☐ Measure V Fund   ☐ Other:

Comments:

**STRATEGIC PLAN IMPACT:**

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☒ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

**SUGGESTED MOTIONS:**

Move to adopt Resolution 2026-02.

☒ **Attachments:**      1) Resolution 2026-02