



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Resolution 2025-19 to Closeout CDBG Covid 2,3 Grant Funds for the Senior Community Center Upgrades

MEETING DATE: May 15, 2025

SUBMITTED BY: Bambi Cline, Management Analyst

PURPOSE OF REPORT: ☐ Information only ☒ Discussion ☒ Action Item

RECOMMENDATION

Staff recommend that the City Council accept the closeout of the CDBG-CV2-3 funded project for upgrades to the Senior Community Center and authorize the City Manager to submit the final closeout package to the California Department of Housing and Community Development (HCD).

BACKGROUND AND SUMMARY

The City of Clearlake received funding under the Community Development Block Grant Coronavirus Round 2-3 (CDBG-CV2-3) in the amount \$722,694.32 associated with Grant #20-CDBG-CV2-3-00365 and all subsequent amendments. The funding supported capital improvements at the Senior Community Center located at 3245 Bowers Ave, Clearlake, CA, intended to serve seniors and vulnerable populations impacted by the COVID-19 pandemic.

The City identified the need to improve the accessibility and functionality of its Senior Center facility to better serve the community's aging population. As part of its commitment to providing safe, inclusive, and ADA-compliant public spaces, the City applied for and was awarded Community Development Block Grant (CDBG) funds to undertake a comprehensive remodel of the Senior Center. The scope of work for this project includes the modification of existing bathrooms to meet increased safety standards, such as touchless fixtures. There was also a major renovation of the kitchen including a new walk-in cooler/freezer, new flooring, updated electrical and FRP paneling which were necessary to safely prepare and store food during and after the pandemic. Approximately 200 meals per day are prepared and distributed 5 days a week from the kitchen.

This project not only brings the facility into compliance with accessibility laws but also enhances the overall usability and safety of the Senior Center, ensuring that the space remains a vital resource for local seniors in the years to come.

PROJECT BENEFIT

The Senior Community Center serves a large segment of low-income and elderly residents. The upgrades funded by this grant were instrumental in providing a safe and accessible environment for program activities and services, particularly those supporting vulnerable individuals during and following the pandemic.

FISCAL IMPACT: All grant funds were fully expended. No funds remain to be disencumbered. All costs and claims have been paid, and there are no outstanding financial obligations related to the grant.

☒ None ☐ Yes Budgeted Item? ☐ Yes ☒ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase:

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☒ Goal #2: Make Clearlake a Statistically Safer City
- ☒ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- ☒ Goal #4: Improve the Image of Clearlake
- ☐ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☐ Goal #7: Support Economic Development

RECOMMENDATION:

Staff recommend that the City Council authorize the City Manager and staff to complete the closeout process for grant 20-CDBG-CV23-00365. The Senior Center Upgrades funded by this grant are fully complete. All reporting and documentation has been prepared and reviewed in compliance with HCD requirements and is ready for submission.

☐ **Attachments:** N/A