



STAFF REPORT	
SUBJECT: Presentation and Discussion Regarding the Animal Control Investigation Report	MEETING DATE: June 1, 2023
SUBMITTED BY: Chief Tim Hobbs	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to review the findings of the report and provide possible direction to staff.

BACKGROUND/DISCUSSION:

The City and North Bay Animal Services entered a 10-year contract for animal care and control services in August of 2022. The contract includes animal control field operations as well as the operation of the animal shelter.

Recently the City received complaints regarding the number of dogs in the animal shelter, the conditions at the shelter, care of the animals, and the overall services provided by North Bay Animal Services.

On April 3, 2023, the City Manager directed NBAS to immediately address the number of animals in the shelter, the use of crates, access to the facility by the public, laundry, and cleaning protocols. The City Manager also directed the police department to initiate an investigation to look into the validity of the allegations.

Lt. Ryan Peterson began this investigation shortly after and completed the investigative portion recently. During the investigation, twenty-two (22) people were interviewed. They consisted of complainants, volunteers, past employees, current employees, and animal care and control professionals. Information reviewed and used during the investigation included photographs, emails, policy & procedures, community information, research, and visits to the Clearlake animal shelter and the Mendocino County animal shelter.

As a result of the investigation, findings were developed regarding the allegations. Some allegations were found to be valid and are being corrected; others were found not to be accurate. Some require more discussion with North Bay Animal Services. The detailed report containing the specific findings will be provided to the Council and the public early next week. The report is under a final legal review to ensure all the information included is publically disclosable.

This report has been completed to provide the City Administration and the City Council with the information to make further decisions regarding animal services.

OPTIONS:

1. Provide direction to staff as appropriate.

FISCAL IMPACT:

None \$ Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$

Affected fund(s): General Fund Measure P Fund Measure V Fund Other:

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

- Attachments:** 1)
- 2)