



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Authorization for Purchase of Metal Storage Buildings for Public Works Materials and Equipment

MEETING DATE: October 1, 2026

SUBMITTED BY: Adeline Leyba, Public Works Director

PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to approve the purchase of Metal Storage Buildings for Public Works Materials and Equipment up to the amount of \$30,000.

BACKGROUND/DISCUSSION:

The Public Works Department currently has limited storage space for materials, supplies, tools, and equipment. Additional storage is needed to keep materials secure, organized, and protected from the weather. The proposed metal storage buildings will provide dedicated space for Public Works materials and equipment and improve the organization and efficiency of the Public Works yard.

The storage buildings will be used for items such as road maintenance materials and equipment. Adding enclosed storage will help protect City assets, reduce clutter, improve organization, and allow staff to more easily access the materials and equipment needed for daily operations.

OPTIONS:

1. Move to approve the purchase of the buildings in the amount of up to \$30,000.
2. Other direction

FISCAL IMPACT:

☐ None ☒ \$30,000 Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: \$

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☒ Other: 200-3040-800-681

Comments:

STRATEGIC PLAN IMPACT:

☐ Goal #1: Economic Development

☒ Goal #2: Public Facilities and Infrastructure

☐ **Goal #3: Celebrate Clearlake**

☒ **Goal #4: Clean**

☐ **Goal #5: Fiscal Sustainability**

☐ **Goal #6: Safe**

SUGGESTED MOTIONS:

Staff recommend that the City Council approve the purchase of the buildings in an amount not to exceed \$30,000 and authorize the City Manager to execute all necessary documents for procurement.

☐ **Attachments:**