CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: Consideration of Transitioning the City's Appointment to the Lake County Vector Control District Board of Trustees to a Member of the City Council Appointed by the Mayor for a Two- or Four-Year Term	**MEETING DATE:** October 1, 2026
SUBMITTED BY: Melissa Swanson, Administrative Services Director/City Clerk	
PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is requested to consider whether to designate a sitting Councilmember to fill the upcoming vacancy on the Lake County Vector Control District (LCVCD) Board of Trustees through the annual Mayor's Appointments, or direct staff to initiate a public recruitment process.

BACKGROUND/DISCUSSION:

The LCVCD is organized and operates pursuant to the Mosquito and Vector Control District Law (California Health and Safety Code Section 2000 *et seq.*). The District's Board of Trustees serves as its governing body, comprising representatives appointed by the Lake County Board of Supervisors and each incorporated municipality within the District boundaries (the City of Clearlake and the City of Lakeport). The Lake County Vector Control District's Board of Trustees meets at 1:30 PM on the second Wednesday of each month at 410 Esplanade, Lakeport, CA. All meetings are open to the public.

Pursuant to California Health and Safety Code Section 2022, each trustee appointed by a city council may be either an elector of the city or a member of the city council itself. Historically, the City of Clearlake has appointed an at-large public member (elector) to serve in this capacity.

Under California Health and Safety Code Section 2024, trustees serve staggered two- or four-year terms that expire on the first Monday in January, or until a successor has been appointed and qualified.

The operations and programs of the Lake County Vector Control District—including mosquito abatement, biting midge surveillance, yellowjacket control, and disease surveillance (e.g., West Nile virus)—directly affect the public health, safety, and quality of life of Clearlake residents.

Transitioning the City's appointment to an elected member of the City Council establishes direct accountability and communication between District administration and City leadership:

1. **Elected Representation & Policy Alignment:** Direct representation by a Councilmember ensures that City priorities, local infrastructure impacts, and constituent concerns are directly voiced at the District governing board level.

2. **Statutory Four-Year Term & Continuity:** While municipal committee assignments are typically reviewed on an annual basis during the Mayor's Appointments, California Health and Safety Code Section 2024 establishes that Vector Control trustees serve a statutory four-year term. Incorporating this seat into the Mayor's Committee Appointments process allows the Mayor to make or reaffirm this appointment upon the expiration of each four-year term (or in the event of an unexpired vacancy), ensuring consistency and compliance with state law.

3. **Regional Collaboration:** Direct Council-level participation aligns Clearlake's representation with regional governing bodies, strengthening coordination alongside the County of Lake and City of Lakeport.

The current Trustee's term expires in January 2027. Based on Council direction, staff will either initiate a public recruitment process for the upcoming vacancy or, if the Council prefers direct Council representation, the Mayor will appoint a Councilmember to serve a two- or four-year term during the annual Mayor's Appointments in January, subject to Council ratification.

OPTIONS:

1. Provide direction to staff.
2. Other direction.

FISCAL IMPACT:

☒ None ☐ $ Budgeted Item? ☐ Yes ☐ No

Budget Adjustment Needed? ☐ Yes ☒ No If yes, amount of appropriation increase: $

Affected fund(s): ☐ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments**:** There is no direct fiscal impact to the City General Fund. Trustees may receive per-meeting compensation (stipend) or travel reimbursement directly from the LCVCD pursuant to District policy and California Health and Safety Code Section 2030.

STRATEGIC PLAN IMPACT:

☐ Goal #1: Economic Development

☐ Goal #2: Public Facilities and Infrastructure

☐ Goal #3: Celebrate Clearlake

☐ Goal #4: Clean

☐ Goal #5: Fiscal Sustainability

☐ Goal #6: Safe

SUGGESTED MOTIONS:

By consensus, direct staff on whether to initiate public recruitment or transition the upcoming vacancy to a City Council appointment, and direct staff on the preferred length of the term.

☒ **Attachments:** 1) 2026 Mayor's Appointments