



CITY OF CLEARLAKE

City Council

STAFF REPORT

SUBJECT: Consideration of Amendment to Agreement with OpenGov Inc. to Expand Services to Include OpenGov Reporting and Transparency Platform and Citizen Services Suite	MEETING DATE: March 17, 2022
SUBMITTED BY: Director of Finance, Kelcey Young	
PURPOSE OF REPORT: ☐ Information only ☐ Discussion ☒ Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to Authorize the City Manager to execute the 1st amendment of the contract with OpenGov Inc, to include OpenGov Reporting and Transparency Platform and Citizen Services Suite adding Procurement, Business License and Permitting functions for an increased annual subscription of \$45,536.00 for a three-year contract, and \$49,950.0 professional development costs for a total increase of \$186,558.00.

BACKGROUND/DISCUSSION:

The City entered into a contract with OpenGov in 2019 for Financial Transparency. Adding the two additional modules will greatly increase staff efficiency in the areas of procurement, business licenses, and permitting.

OPTIONS:

1. Move to authorize City Manager to execute an amendment
2. Other direction

FISCAL IMPACT:

☐ None ☒ \$186,558 Budgeted Item? ☒ Yes ☐ No

Budget Adjustment Needed? ☒ Yes ☒ No If yes, amount of appropriation increase: \$64,013.00

Affected fund(s): ☒ General Fund ☐ Measure P Fund ☐ Measure V Fund ☐ Other:

Comments: This will be funded by REAP grant, and planning fees appropriated in Resolution 2022-13

STRATEGIC PLAN IMPACT:

- ☐ Goal #1: Make Clearlake a Visibly Cleaner City
- ☐ Goal #2: Make Clearlake a Statistically Safer City
- ☐ Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities

- ☒ Goal #4: Improve the Image of Clearlake
- ☒ Goal #5: Ensure Fiscal Sustainability of City
- ☐ Goal #6: Update Policies and Procedures to Current Government Standards
- ☒ Goal #7: Support Economic Development

SUGGESTED MOTIONS:

Move to approve and authorize City Manager to execute an amendment.

- ☒ **Attachments:**
 - 1) OpenGov Amendment
 - 2)