



CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: Confirm unpaid Administrative Penalties and approve recordation of lien(s) in the total amount of \$110,070.00, in accordance with Clearlake Municipal Code Chapter 10	MEETING DATE: 6/20/2024
SUBMITTED BY: Lee Lambert- Code Enforcement Supervisor	
PURPOSE OF REPORT ___ Information Only ___ Discussion <u> X </u> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

1. The City Council is being asked to Adopt Resolution Numbers. 2024-25 and 2024-26: Resolutions of the City Council of the City of Clearlake confirming unpaid administrative penalties and approving the recordation of lien(s) for unpaid Administrative Penalties against real properties, in accordance with Chapter 10 of the Clearlake Municipal Code

BACKGROUND/DISCUSSION: The purpose of this hearing is to consider and act upon any and all protest(s) of proposed lien(s) for recovery of unpaid Administrative Penalties on real property. Upon due consideration of the evidence and testimony submitted by staff and the property owner(s), the Council may:

ACTION ITEM 1- RESOLUTION NO. 2024-25

1. Grant the protest and revise the Resolution to remove lien(s) for real property located at 14081 Woodland Drive, 3864 Laddell Avenue, 14095 Villa Way, 14101 Villa Way, 16052 19th Avenue, 14870 Clement Drive, 3557 Ukiah Street, 3603 Peony Street and 15523 33rd Avenue; or
2. Deny the protest and confirm the lien(s) as proposed for real property located at 14081 Woodland Drive, 3864 Laddell Avenue, 14095 Villa Way, 14101 Villa Way, 16052 19th Avenue, 14870 Clement Drive, 3557 Ukiah Street, 3603 Peony Street and 15523 33rd Avenue; or
3. Modify (reduce) the amounts of lien(s) and revise the Resolution to reflect the modified lien(s) for real property located at 14081 Woodland Drive, 3864 Laddell Avenue, 14095 Villa Way, 14101 Villa Way, 16052 19th Avenue, 14870 Clement Drive, 3557 Ukiah Street, 3603 Peony Street and 15523 33rd Avenue.

ACTION ITEM 2- RESOLUTION NO. 2024-26

1. Grant the protest and revise the Resolution to remove lien(s) for real property located at 3855 Monterey Drive; or
2. Deny the protest and confirm the lien(s) as proposed for real property located at 3855 Monterey Drive; or
3. Modify (reduce) the amounts of lien(s) and revise the Resolution to reflect the modified lien(s) for real property located at 3855 Monterey Drive.

The following is a summary identifying subject property(s), property owner(s) and the proposed lien(s):

1. Location: 14081 Woodland Drive Clearlake, CA 95422 A.P.N.# 039-065-370

Owner: Syvertson, Samuel

Action(s): Unpaid Administrative Penalties- AC07857, AC07979, AC08067, AC08181, AC08259, AC08381, AC08475.

Total Lien Amount: \$18,750.00

2. Location: 3864 Laddell Avenue Clearlake, CA 95422 A.P.N.# 040-135-260

Owner: Ramirez, Joseph

Action(s): Unpaid Administrative Penalties- AC01921, AC01976.

Total Lien Amount: \$600.00

3. Location: 14095 Villa Way Clearlake, CA 95422 A.P.N.# 039-266-0700

Owner: Palermo Drive LLC

Action(s): Unpaid Administrative Penalties- CR17-1039.

Total Lien Amount: \$5,000.00

4. Location: 14101 Villa Way Clearlake, CA 95422 A.P.N.# 039-266-300

Owner: Limtiaco, Anthony

Action(s): Unpaid Administrative Penalties- AC05883, AC06041, AC06250, AC06286, AC06384, AC06475, AC06623.

Total Lien Amount: \$8,400.00

5. Location: 16052 19th Avenue Clearlake, CA 95422 A.P.N.# 042-202-360

Owner: Koll, Shelley

Action(s): Unpaid Administrative Penalties- AC03682, AC03782, AC04103, AC07034, AC07277, AC07445, AC07626, AC08343, AC08489.

Total Lien Amount: \$12,750.00

6. Location: 14870 Clement Drive Clearlake, CA 95422 A.P.N.# 040-303-090

Owner: Freiling, Randon S

Action(s): Unpaid Administrative Penalties- AC00056

Total Lien Amount: \$750.00

7. Location: 3557 Ukiah Street Clearlake, CA 95422 A.P.N.# 039-641-230

Owner: Tapia, Kristie Dawn

Action(s): Unpaid Administrative Penalties- AC06414, AC06749, AC07036, AC07247, AC07600, AC07675, AC07815, AC07949, AC08068.

Total Lien Amount: \$12,520.00

8. Location: 3603 Peony Street Clearlake, CA 95422 A.P.N.# 039-632-070

Owner: Lowden, George

Action(s): Unpaid Administrative Penalties- AC07248, AC07646, AC07719, AC07858, AC07951, AC08073, AC08290, AC08412.

Total Lien Amount: \$10,050.00

9. Location: 15523 33rd Avenue Clearlake, CA 95422 A.P.N.# 041-365-170

Owner: Davis, Terry

Action(s): Unpaid Administrative Penalties- AC06509, AC06615, AC06739, AC06969, AC07180, AC07311, AC07457, AC07628, AC07714, AC07855, AC09514, AC10224, AC10465, AC10541, AC10669, AC10755, AC10845, AC10905, AC10990, AC11050.

Total Lien Amount: \$30,750.00

10. Location: 3855 Monterey Drive Clearlake, CA 95422 A.P.N.# 037-104-240

Owner: Meek, Margaret

Action(s): Unpaid Administrative Penalties- AC06505, AC06584, AC06705, AC06887, AC07159, AC08023, AC08094, AC08163, AC08257, AC08361, AC08465, AC08597, AC08904, AC09316, AC09754, AC10018, CL07788, CL11465, CL11478

Total Lien Amount: \$10,500.00

All administrative penalties, or portions thereof, which remain unpaid, shall become a lien against the subject property to the City of Clearlake. The City of Clearlake shall be named in the lien document, as party to receive notice of any and all payoff demands and / or other notices relating to the liens.

- ✓ Property owners were advised of all violations which existed on their properties and given ample time to reach full voluntary compliance.
- ✓ Property owners failed to reach voluntary compliance and administrative citations were issued.
- ✓ City funded abatements were completed, via an abatement warrant at 14081 Woodland Drive, 3864 Laddell Avenue, 14095 Villa Way, 14101 Villa Way, 16052 19th Avenue and 14870 Clement Drive.

- ✓ All violations continue to exist at 3557 Ukiah Street, 3603 Peony Street, 15523 33rd Avenue and 3855 Monterey Drive.
- ✓ Property owners were issued, for each administrative penalty, an original notice and a tax offset (past due) notice. Property owners failed to submit payment.

STAFF RECCOMENDATION:

Move to confirm all Administrative Penalties and the recordation of lien(s) as proposed and to read said Resolutions by title only. A roll call vote shall follow the reading of each said Resolution. Attached is the proposed Resolutions confirming lien(s) and supporting evidence.

FISCAL IMPACT:

None \$ 1,203.50 Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$.

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: .

Comments: Granting protests will result in a negative impact due to the City not being reimbursed for the processing and mailing of administrative penalties, which it has already incurred.

STRATEGIC PLAN IMPACT

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4 Improve the Image of Clearlake
- Goal #5 Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Move to Adopt Resolution Numbers 2024-25 and 2024-26: Resolutions of the City Council of the City of Clearlake confirming unpaid Administrative Penalties and approve lien(s) against real properties in accordance with Chapter 10 of the Clearlake Municipal Code.

- Attachments:**
- 1) Resolutions # 2024-25 and #2024-26
 - 2) Evidence