

RESOLUTION NO. 2024-49

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE
APPROVING JOB DESCRIPTION AND SALARY LEVELS FOR THE DEPUTY
CITY CLERK/HUMAN RESOURCES TECHNICIAN I/II POSITION**

WHEREAS, the City has a need for Deputy City Clerk/Human Resources Technician I/II position; and

WHEREAS, the Council has considered the job description and the salary ranges for these positions at a duly noticed public meeting.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Clearlake that the job descriptions in Exhibit A attached hereto are hereby approved and the annual salary ranges are hereby set as follows:

Deputy City Clerk/Human Resources Technician I: Range 34, \$54,181.07 - \$62,721.52 annually

Deputy City Clerk/Human Resources Technician II: Range 45, \$68,773.88 - \$79,614.37 annually

PASSED AND ADOPTED on November 7, 2024 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Mayor, City of Clearlake

ATTEST:

City Clerk, City of Clearlake