



CITY OF CLEARLAKE

City Council

STAFF REPORT	
SUBJECT: Adoption of the 2nd Amendment to the FY 2024-25 Budget (Resolution 2024-30) Adjusting Appropriations and Revenues, Resolution No. 2024-52	MEETING DATE: November 7, 2024
SUBMITTED BY: Ryan Peterson, Police Lieutenant	
PURPOSE OF REPORT: <input type="checkbox"/> Information only <input type="checkbox"/> Discussion <input checked="" type="checkbox"/> Action Item	

WHAT IS BEING ASKED OF THE CITY COUNCIL/BOARD:

The City Council is being asked to adopt the 2nd Amendment to the FY 2024-25 budget to approve appropriations and revenue adjustments.

BACKGROUND/DISCUSSION:

Staff has identified essential adjustments to appropriations and revenue allocations for the fiscal year 2024-25 budget, specifically regarding the Community Development Block Grant (CDBG) for Code Enforcement. The bulk of the City’s code enforcement activities are funded by CDBG grant funds. The most recent grant, from the CDBG-MIT-PPS program, provides \$1.5 million in funds over the next three years. Now that the code enforcement department is again fully staffed, it was determined that some budget adjustments are necessary to ensure all CDBG-funded activities are adequately supported to meet program objectives and compliance requirements. Importantly, these funds are sourced directly from the CDBG grant itself and do not impact the City’s General Fund.

OPTIONS:

1. Move to adopt Resolution No. 2024-52
2. Provide direction to staff.

FISCAL IMPACT:

None \$39,675 Budgeted Item? Yes No

Budget Adjustment Needed? Yes No If yes, amount of appropriation increase: \$39,675 (See attached).

Affected fund(s): General Fund Measure P Fund Measure V Fund Other: Fund 371 – CDBG 2017 MIT Grant.

Comments:

STRATEGIC PLAN IMPACT:

- Goal #1: Make Clearlake a Visibly Cleaner City
- Goal #2: Make Clearlake a Statistically Safer City
- Goal #3: Improve the Quality of Life in Clearlake with Improved Public Facilities
- Goal #4: Improve the Image of Clearlake
- Goal #5: Ensure Fiscal Sustainability of City
- Goal #6: Update Policies and Procedures to Current Government Standards
- Goal #7: Support Economic Development

SUGGESTED MOTIONS:

1. Adopt Resolution 2024-52: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CLEARLAKE ADOPTING THE 2nd AMENDMENT TO THE FY 2024-25 BUDGET (RESOLUTION NO. 2024-30)

- Attachments:**
 - 1) Resolution No. 2024-52
 - 2) Exhibit A – requested appropriations and revenue adjustments.
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