

CITY OF CLEARLAKE

Corrective Action Plan

Year Ended June 30, 2023

**CITY OF CLEARLAKE
CORRECTIVE ACTION PLAN
Year Ended June 30, 2023**

SECTION I – FINANCIAL STATEMENT FINDINGS

2023-001 Audit Adjustments

Management's or Departments Response:

We Concur.

View of Responsible Officials and Planned Corrective Actions:

Management concurs with the auditor's recommendations. The City has worked to stabilize staffing in the finance department by hiring an additional account clerk, engaging an accounting firm to provide accounting support especially focused on the preparing for the year end and the audit and a consultant to provide oversight and functional tasks of the Finance Director who has departed. Due to an increase in grant funded capital projects, the City has also engaged with a firm to provide grant management and other related services.

The Finance Department has also established a monthly and quarterly review process that will allow for a seamless year-end close. The FYE 23 audit has been completed in time to start preparing for the FYE 24 audit which will be completed in the standard annual audit cycle.

Name of Responsible Person: Matt Pressey, Acting Finance Director

Implementation Date: June 30, 2024

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SECTION II – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

There were no findings to be reported in accordance with the *Uniform Guidance*.