



BOARD OF SUPERVISORS MEETING

Wednesday, July 03, 2024 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnepske
Clerk Faust-Kubale
Treasurer Fietzer

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, June 19, 2024 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, June 19, 2024 Town Board Meeting.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN-RELATED MATTERS NOT ON THE AGENDA

Mark Ziebell, 3432 Syngentia Way, Neenah, addressed the Board with concerns for safety within his subdivision, stemming from a recent incident with a neighbor and their dogs.

CORRESPONDENCE

- A. Distribution of the Wis DOT Pre-Construction Agenda from June 24, 2024 regarding upcoming road construction on State Rd 76.

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. Renewal - Lexus Sommers, Willie Beamons

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Ordinance 2024-002 Repealing & Recreating Ordinance 2021-001 Establishing All-Terrain & Utility-Terrain Vehicle Routes.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Lettau to approve Ordinance 2024-002 and direct Staff to publish and post accordingly.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- B. Discussion/Action: Town Board review & consideration of the Planned Maintenance Agreement submitted by Cummins Sales & Service for maintenance on the Town Hall / Fire Station Generator in the amount of \$5,112.11.

MOTION

Motion made by unanimous consent to approve the Maintenance Agreement submitted by Cummins and authorize the Administrator to execute said agreement.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of Resolution 2024-003 A Resolution Approving an Intergovernmental Agreement to Satisfy Eligibility for a Recycling Consolidation Grant for Calendar Year 2025.

MOTION

Motion made by Supervisor Reif, **Seconded** by Supervisor Lettau to approve Resolution 2024-003 and direct Staff to submit the approved Resolution to Winnebago County Solid Waste Management Board.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - July 17; Aug 7 & 21; Sept 4 & 18
- B. Plan Commission (6:30 pm start unless otherwise noted) - July 10; Aug 14; Sept 11

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:10 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk