

MEMORANDUM

Business Item B

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of hiring Meghan Lederhaus for the Janitorial Position for the Town Hall & Park Facilities at a wage of \$18.03 per hour with a start date of February 1, 2024.

The Custodial position became vacant at the end of January 2024. Ms. Lederhaus had applied, was interviewed by Administrator Wisnefske, and was able to start as soon as possible. If the Board agrees, a motion to approve the hire would be in order.

SUGGESTED MOTION:

Motion to approve the hiring of Meghan Lederhaus for the open Janitorial position at a wage of \$18.03 per hour.

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted
Kelsey