

MEMORANDUM

Business Item B

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of an Opinion of Probable Project Cost prepared by Cedar Corp for the completion of Deer Trail Estates drainage improvements.

Staff has been working with Cedar Corp to finish the project begun in the Deer Trail Estates subdivision 3+ years ago. It became apparent last year that it was not feasible for the Public Works Department alone to complete the project.

Included in your packet is the Opinion that Cedar Corp's engineer has put together to manage the drainage issues. This Opinion of Cost does not include paving. The 2023 approved Budget has approximately \$110,000 in the Stormwater Fund, and approximately \$220,00 in ARPA funds that can be used for this type of infrastructure project.

If the Board decides to move forward, this is the first step of the project process. The project would still need to be put out for bid to determine final costs. Administrator Wisnefske is recommending paving in Spring 2024, if necessary, to allow for the work to settle properly.

Suggested Motion:

Motion to move forward with the Opinion of Cost as presented, and direct the Administrator to proceed with the next bid process steps as necessary.

Should you have any questions relative to this information, please feel free to call or e-mail me.

Respectfully Submitted
Kelsey