

MEMORANDUM

Business Item D

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of Resolution 2024-006 Amending the Town of Clayton Fee Schedule.

Included in your packet is a copy of Resolution 2024-006 with the proposed amendments to the Town Fee Schedule. The Board has considered updates to the Fee Schedule annually.

If the Board has not approved a fee for the use of the yard waste site, or has altered the fee amount, that line will need to be omitted/amended as part of the motion.

If the Board agrees with the proposed Fee Schedule as presented, a motion to approve Resolution 2024-006 would be in order.

SUGGESTED MOTION:

*A motion and **ROLL CALL** to approve Resolution 2024-006 Amending the Town's Fee Schedule and direct Staff to post the new fee schedule to the Town's Website.*

*A motion and **ROLL CALL** to approve Resolution 2024-006 Amending the Town's Fee Schedule omitting/amending the fee for the Yard Waste Site, and direct Staff to post the new fee schedule to the Town's Website.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted,
Kelsey