

## MEMORANDUM

### **Business Referred by Plan Commission**

From: Administrator/Staff

To: Town Board

Re: Plan Commission Recommendation – to postpone a Conditional Use Application submitted by Kunes Appleton Properties LLC for a proposed addition to the existing heavy vehicle sales and rental principal building located at 2615 West American Drive, specifically described as Tax ID #006-0341-01.

The Plan Commission voted to postpone the Conditional Use Application until no later than August 31, 2024. The Applicants can submit revisions before that date if revised information/plans are available.

**Staff recommends the Board take no action on this item, as the Plan Commission has voted to postpone to a later date.**

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Re: Plan Commission Recommendation – to postpone a Site Plan Application submitted by Kunes Appleton Properties LLC for a proposed addition to the existing heavy vehicle sales and rental principal building located at 2615 West American Drive, specifically described as Tax ID #006-0341-01.

The Plan Commission voted to postpone the Site Plan Application until no later than August 31, 2024. The Applicants can submit revisions before that date if revised information/plans are available.

**Staff recommends the Board take no action on this item, as the Plan Commission has voted to postpone to a later date.**

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Re: Plan Commission review & discussion on a Concept Plan Review Application submitted by Scott Andersen on behalf of the Arden & June Schroeder Joint Revocable Trust, for a proposed Certified Survey Map (CSM) dividing/reconfiguring Tax ID #006-0035, Tax ID #0036-0033 (9457 State Rd 76), and Tax ID #006-1204-01 into two lots with a proposed road extension of Memory Lane.

### **DISCUSSION ITEM ONLY – NO ACTION TO BE TAKEN**

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Chair Knapinski is planning to attend the meeting to provide a summary of the Plan Commission actions and discussions on all 3 of the items referred by the Commission.

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted,  
Kelsey