

### **3.8 Private Entrance Culverts**

The location, design, and construction of an entrance or departure from a Town Road shall be in accordance with the following policies and limits, which shall not be excepted to unless specific written authorization is obtained from the Town Zoning Administrator:

- 1) The Owner's contractor shall supply and install a corrugated steel or corrugated plastic equivalent culvert with endwalls for each private entrance. Installation shall include excavation, 6" of  $\frac{3}{4}$ " clear crushed stone bedding material, installation of the new driveway culvert with all necessary hardware and endwalls, backfilling with a minimum of 6" of  $\frac{3}{4}$ " clear crushed stone initial backfill material and native material to subgrade level, restoration of the ditch, side slopes, and any other areas disturbed by construction.
- 2) The Owner shall designate, with flagged stakes at each end, where the culvert is to be placed.
- 3) A Culvert & Access Permit must be obtained from the Town prior to the construction or reconstruction of each private entrance and/or driveway.
- 4) A Town officer will view the site and designate the size and length of the culvert. Culverts must have end walls and the minimum culvert diameter shall be 18" or equivalent with a minimum length of 30'. A 20' culvert may be used when it is being placed in a single-lane driveway.
- 5) Any culvert installed over 30' in length may require an oversized culvert and/or a clean-out located in the middle of the culvert, level within the driveway surface. No culvert shall exceed 36' in length without written approval of the Town Board.
- 6) Private entrances and/or driveways shall not obstruct or impair drainage within Town side ditches or roadside areas.
- 7) Topsoil shall be filled in behind the end walls to provide a blended appearance.
- 8) All private entrances and/or driveways shall be constructed or reconstructed to have sloped sides. Such construction shall be accomplished using only soil materials. The side slopes of the private entrance and/or driveway shall be sloped no more than a length-to-height grade ration of 2:1. All slopes shall be seeded or sodded by the Owner. Concrete, asphalt, and any other similar impervious surface shall not be allowed on the slopes.
- 9) Culverts shall be protected from sediment until vegetation is established and the installation is accepted by the Town. Any sediment deposits found in the culverts shall be removed prior to Town's acceptance.
- 10) If the culvert is set incorrectly or if there are sediment deposits left within the Town's ROW, The Town will clean the ditch and set the culvert (if applicable) to facilitate proper drainage at a fee set by the Town Board.