

MEMORANDUM

Business Item C

From: Administrator/Staff

To: Town Board

Re: Town Board review & discussion of the annual sewer meter purchase for Clayton Sanitary District #1 in the approximate amount of \$70,000 to be coordinated with the Village of Fox Crossing.

Each year the Town purchases additional meters for the sewer utility via the Village of Fox Crossing. The following was received from Director Hoechst at Fox Crossing:

“With regards to Scholar Ridge and meter ordering, I am estimating that there are 356 meters that are needed for the whole development (195 for apartments, 20 for duplexes, and 141 for single family housing), and 87 have been installed up to this point, meaning there are 269 meters that are left. Based on what we still have left in stock, I am estimating that we would be looking for about \$70,000 in additional loans needed. The \$70,000 mark is a bit conservative and would give us a chance to have some stock left over for other meters that may be needed in the Town. I’m looking to get an order of meters placed in the next 1-2 weeks.”

Administrator Wisnefske will be available at the meeting for additional information.

SUGGESTED MOTION(S):

Motion to approve the purchase of additional meters at a cost not to exceed \$70,000 and authorize payment to the Village of Fox Crossing for the purchase.

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully submitted,
Kelsey