



BOARD OF SUPERVISORS MEETING

Wednesday, August 06, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, July 16, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, July 16, 2025 Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA – NONE

CORRESPONDENCE

- A. Distribution of the July 2025 Building Inspection Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. Temporary - Brittany Wurn, Central WI Auto Collectors Event
- B. Temporary - Sarah Schneiker, Central WI Auto Collectors Event

BUSINESS

- A. Discussion/Action: Town Board review & consideration of a Conditional Use Application submitted by Brittany & Chris Voigt for a proposed commercial stable use located at 3411 Winnegamie Dr, specifically described as Tax ID #006-0042-02.

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to deny the Conditional Use Application submitted by Brittany & Chris Voigt.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- B. Discussion/Action: Town Board review & consideration of an application for a Temporary Class "B" License by Central Wisconsin Auto Collectors for an event to be held August 17, 2025.

MOTION

Motion made by unanimous consent to approve the application submitted by Central Wisconsin Auto Collectors and grant a Temporary Class "B" license for an event to be held on August 17, 2025.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of a proposal submitted by Architects in Common, LLC for architectural and MEP services for building renovation for new town office space located at 8386 State Rd 76 (Tax ID #006-0623-04-01) in the amount of \$25,000.00.

MOTION

Motion made by unanimous consent to approve the proposal submitted by Architects in Common, LLC for an amount not to exceed \$25,000.00

Motion carried by unanimous voice vote.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Aug 20; Sept 3 & 17; Oct 1 & 15
- B. Plan Commission (6:30 pm start unless otherwise noted) - Aug 13; Sept 10; Oct 8

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 6:57 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk