



BOARD OF SUPERVISORS MEETING

Wednesday, November 19, 2025

Immediately following a Prior Scheduled Meeting

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

THIS MEETING IS IMMEDIATELY FOLLOWING THE SPECIAL TOWN ELECTORS MEETING.

CALL TO ORDER – Chair Geise called the meeting to order at 8:07 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, November 5, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, November 5, 2025, Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Brittany Voigt, 3411 Winnegamie Dr, Neenah, WI, spoke regarding a conditional use permit application for Legacy Rose Farm.

Dawn Christiansen, 3102 Buttercup Rd, Neenah, WI, spoke regarding a conditional use permit application for Legacy Rose Farm.

CORRESPONDENCE

- A. Distribution of the October 2025 Winnebago County Tonnage Report

- B. Distribution of the usage statistics for the 2025 season of the Town Yard Waste Site.

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Discussion: Town Board review & discussion on a Concept Plan Review Application submitted by Vierbicher on behalf of Vander Heiden Family Limited Partnership for a proposed mixed-use development.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Resolution 2025-008 Adopting the CY 2025 Tax Levy Payable in CY 2026 as set by the Wednesday, November 19, 2025, Special Meeting of the Town Electors, and Adopting the following Town CY 2026 Budgets as presented:
 - CY 2026 General Fund Revenue & Expense Budgets
 - CY 2026 Capital Projects Fund Revenue & Expense Budgets
 - CY 2026 Debt Service Fund Revenue & Expense Budgets
 - CY 2026 Stormwater Management Utility Fund Revenue & Expense Budgets
 - CY 2026 Solid Waste and Recycling Fund Revenue & Expense Budgets
 - CY 2026 Tax Increment Finance District (TIF) #1 Fund Revenue & Expense Budgets
 - CY 2026 Clayton Sanitary District #1 Fund Revenue & Expense Budgets

MOTION

Motion made by Supervisor Reif, **Seconded** by Supervisor Grundman to approve Resolution 2025-008, Adopting the CY 2025 Tax Levy Payable in CY 2026 as set by the Wednesday, November 19, 2025, Special Meeting of the Town Electors, and Adopting the following Town CY 2026 Budgets as presented.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- B. Discussion/Action: Town Board review & consideration of appointments to fill vacancies on the Zoning Board of Appeals.

MOTION

Motion made by unanimous consent to approve the following appointments to the Zoning Board of Appeals:

Arden Schroeder - 1-year term

Russ Geise - 2-year term

Ellen Hopcia - 2-year term
John Borchert - 3-year term
Chris Fischer - 3-year term
Alternate: Susan Nester-Huebner

Motion carried by unanimous voice vote.

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Dec 3 & 17; Jan 7 & 21; Feb 4 & 18
- B. Plan Commission (6:30 pm start unless otherwise noted) - Dec 10; Jan 14; Feb 11

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 8:30 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk