

CHICKEN KEEPING PERMIT APPLICATION

January 1st-December 31st

A chicken keeping permit is required to keep and, maintain or allow than **four (4)** hens on an owner-occupied lot located in a residential zoning district within the Town of Clayton as specified in **Division 10, Section 9.08-444**, Zoning Ordinance of the Town of Clayton.

Subdivisions and/or Homeowners' Associations may have restrictions/covenants on chicken keeping. Applicants are encouraged to contact their Homeowners' Association to confirm that chicken keeping is an allowed activity.

APPLICANT/PROPERTY OWNER INFORMATION

Applicant: _____ Date: _____

Property Owner: _____

Address (where chickens are to be kept): _____

Mailing Address (if different): _____ Zip: _____

Contact # _____ E-mail: _____

LICENSING FEES

Licensing fee is \$50 for up to **four (4)** hens (*Make checks payable to Town of Clayton*)

REGULATIONS FOR KEEPING CHICKENS

Total number of hens to be kept: _____ (*a maximum of **four** chickens are allowed per residential lot.*)

You must provide the following with your application:

- Proof of registration with the State of Wisconsin Dept. of Agriculture, Trade & Consumer Protection (WI Statute 95.51) register online at <http://www.wiid.org/> or phone WLIC at 888-808-1910
- Scaled Site Plan/Zoning approved by Inspection, Fire & Community Development departments.**
- Drawing or photograph of hen house, including materials and colors.
- Proof of Property Ownership.

QUESTIONS REGARDING YOUR PROPERTY

Are you in a floodplain? Yes No

Do you have any accessory buildings (i.e. storage shed, gazebo or similar building?) Yes No

REQUEST AND AFFIDAVIT

The applicant must read the following statement carefully and sign below:

*I hereby certify that I am the owner of record of the subject property. I hereby declare, under penalty of perjury, that this application and all attachments thereto are true, correct, and complete to the best of my knowledge. In submitting the signed application, I acknowledge that it is my responsibility to comply with the terms and conditions of a Chicken Keeping Permit issued pursuant to **Division 10, Section 9.08-444**, Zoning Ordinance of the Town of Clayton as referenced in the application. I further understand and acknowledge that Division 10, Zoning Ordinance of the Town of Clayton grants a right of inspection to enter upon the premises where chicken keeping has been permitted to ensure all requirements of the Code are being met by the permittee, that a Chicken Keeping Permit is valid as long as the property owner remains the same, the permit may be revoked if the permittee is convicted of one or more violation(s) of the Code of Town of Clayton and Chicken Keeping Permits are not transferrable. **Denials and/or revocations of permits may be appealed in writing to the Town Administrator within 20 days of receipt of the denial or revocation.***

Applicant Signature

Date

Application Submittal Requirements

- 1. Application fee: \$50.00**
A chicken keeping permit is valid from January 1st through December 31st. The annual permit must be renewed each year for \$25. The permit renewal period is from January 1st through March 31st. A late fee of \$25.00 will be charged for a permit renewed after March 31st.
- 2. Site plan:** A site plan of the property must be provided with the application. The site plan (sketch) must show all of the existing buildings on the property, including a detached garage, storage building, gazebo, playhouse, etc. The site plan must show the proposed location of the henhouse and an outdoor covered run if one is provided, the size of the henhouse and enclosed run, and henhouse height. Show the distance from the henhouse/enclosed run to the side and rear lot lines of the property.
- 3. Statement of Compliance:** A signed statement from the applicant that they have reviewed and will comply with the provisions and requirements of the Town of Clayton Code Chapters XXXX pertaining to chickens.
- 4. Henhouse:** Provide a drawing or photograph to show the building design and appearance of the henhouse, including colors and materials.
- 5. Proof of registration** with the State of Wisconsin Department of Agriculture, Trade and Consumer Protection pursuant to Section 95.51, Wis. Stats.
- 6. Proof of property ownership:** Provide current tax bill to verify that the applicant(s) is the owner and occupant of the property to be licensed.
- 7. Floodplain:** If the property is located within a floodplain, additional regulations may apply to the location and construction of the henhouse. Floodplain information can be found online through Winnebago County's GIS system at <https://www.co.winnebago.wi.us/planning-and-zoning/gis>
- 8. Accessory Buildings:** Properties may only have a garage and one additional accessory structure (storage shed, gazebo, similar building, henhouse). A chicken keeping permit will not be issued for any property that has an existing storage shed, gazebo or similar building.
- 9. Variance:** If a property was granted a variance in the past by the Board of Appeals, the conditions of the variance may prohibit or limit accessory structures on the property.

Regulations for Chicken Keeping
FOR COMPLETE REGULATIONS REFER TO **ORDINANCE NO. XXX**

1. A permit shall be issued only to the primary owner(s) of record of a single family residence located in a residential district. The permittee must reside on the premises regulated by the permit.
2. The propagation of chickens for commercial purposes or for any purpose not related to the personal use of the permit holder is prohibited; this includes fertilizer production and/or the sale of eggs.
3. Roosters shall be prohibited.
4. No person shall slaughter any chickens on the premises regulated by the permit.
5. Chickens shall be housed within a detached stationary structure used only for hens.
6. One henhouse shall be permitted per lot, **provided that the property does not include a storage shed, gazebo or other similar building.**
7. **Temporary and/or moveable devices and structures – including chicken tractors – shall be prohibited.**
8. Chickens shall be secured within a henhouse during non-daylight hours.
9. Chickens may not roam free outside of a henhouse or enclosed run.
10. The maximum size of a henhouse shall not exceed 12 square feet. The maximum size of a covered run shall not exceed 12 square feet.
11. The maximum height of a henhouse, including the area of a covered run, shall not exceed 8 feet.
12. No henhouse or henhouse and outdoor sun shall be located closer than 15 feet to any size and/or rear lot line.