



BOARD OF SUPERVISORS MEETING

Wednesday, September 17, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm.

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau - arrived at 6:40 pm
Supervisor Grundman
Supervisor Reif

EXCUSED

Supervisor Christianson

STAFF

Administrator Wisniewski
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois - virtual

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, September 3, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, September 3, 2025 Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Mark Lesperance, 3373 Winnegamie Dr, Neenah WI, spoke regarding flooding of his property he felt was caused by a neighboring property.

Kathy Houle, 9619 Oakwood Ave, Neenah WI, responded to some of the concerns shared by Mr. Lesperance.

CORRESPONDENCE

- A. Distribution of the August 2025 Winnebago County Tonnage Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report

- C. Administrator's Report
- D. Chair & Supervisor Reports

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Plan Commission Recommendation: Town Board review & discussion on the potential impact to the Future Land Use Map of the Town of Clayton Comprehensive Plan 2040 and the Highway 10 Corridor with respect to possible new development projects.
DISCUSSION ITEM ONLY - NO ACTION TAKEN

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Change Order #1 for Rocket Way & Larsen Rd Sanitary Extension submitted by Jossart Brothers, Inc in the amount of \$10,200.00.

MOTION

Motion made by unanimous consent to approve Change Order #1 submitted by Jossart Brothers, Inc. in the amount of \$10,200.00.

Motion carried by unanimous voice vote.

- B. Review/Discussion: Town Board review & discussion on possible future development projects within the Town of Clayton TID #1.

DISCUSSION ITEM ONLY - NO ACTION TAKEN

- C. Review/Discussion: Town Board review & discussion on wildlife management options for the Eagle Heights Dr regional stormwater pond (Tax ID #006-0328-02-01).

DISCUSSION ITEM ONLY - NO ACTION TAKEN

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Oct 1 & 15; Nov 5 & 19; Dec 3 & 17
- B. Plan Commission (6:30 pm start unless otherwise noted) - Oct 8; Nov 12; Dec 10

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:15 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk