



December 8, 2023

Town of Clayton
Attn: Kelly Wisnefske, Town Administrator
8348 Hickroy Avenue
Larsen, WI 54947

Re: Town of Clayton
Phase I Water Distribution Booster Pump Facility
Change Order #8
McM. No. C0023-09-20-00286.08

Dear Kelly:

Attached is Change Order #8 for the replacement of an undersized louver at the American Drive Booster Station.

As we have discussed there were several factors in how the louver installed per the Contract Specifications wound up being undersized. In short, the original generator specified for the project was smaller, but due to supply chain issues, the generator had to be secured from a different vendor to facilitate the project schedule. The new generator was of a larger size which required a modification to the louver size. Our HVAC designer did not adjust the louver size to reflect the generator size and unfortunately resulted in a problem when generator start-up occurred. This should have been done during shop drawing reviews and would have resulted in a more modest cost to upsize the louver, which would have been something that is more common on a project.

This change order is to replace the louver with a properly sized one based on the upsized generator installed. If this had been caught in a timely manner, it would have resulted in a smaller change order that would be justified by the need to replace the generator. As this was missed at our end, McMahan Associates, Inc. (McMahan) will be covering the cost of this change order. The correction is being run through the standard contract procedure, so the contract warranty applies to the correction. This protects the Town and Fox Crossing Utilities in the event there are subsequent problems with the installation and materials.

When the work is complete and acceptable to both McMahan and Fox Crossing Utilities, a pay request for the completed work will be sent for payment by the Town. When McMahan sends you this pay request, we will also send a check for the same amount of the change order, made out to the Town, so the Town of Clayton has funds to pay the contractor.

Page 2 | December 8, 2023

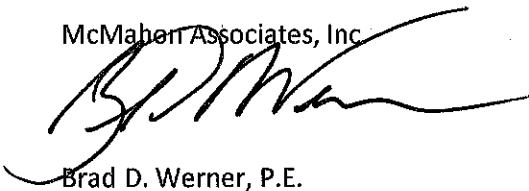
Town of Clayton
Attn: Kelly Wisnepske, Town Administrator

It is unfortunate this happened; however, in this situation we feel the problem could have been addressed prior to installation of the undersized louver by our staff during the shop drawing reviews phase of the construction project.

Please let me know if you have any questions or concerns.

Respectfully,

McMahon Associates, Inc

A handwritten signature in black ink, appearing to read 'B. Werner', is written over the printed name of Brad D. Werner.

Brad D. Werner, P.E.
Vice President / Sr. Municipal Engineer

BDW:car

Enclosure: Change Order #8

cc: David Tracey – Fox Crossing Utilities



December 1, 2023

Town of Clayton
Attn: Kelly Wisnepske
8348 County Road T
Larsen, WI 54947

Re: Town of Clayton
Phase 1 Water Distribution Booster Pump Facility
Change Order #8
McM. No. C0023-09-20-00286.08

Enclosed herewith is Change Order #8 for the above referenced project. This change is an increase to the Contract in the amount of \$25,310.00. The current Contract Price is \$1,283,968.09.

Please review and sign in the space provided. **Return all copies to our office.** We will then distribute accordingly.

Should you have any questions, please contact our office at your convenience.

Respectfully,

McMahon Associates, Inc.

Anthony S. Kappell, P.E.
Associate / Senior Water & Wastewater Project Manager

ASK:jlh

Enclosure: Change Order #8

McMAHON

ENGINEERS ARCHITECTS

1445 McMAHON DRIVE P.O. BOX 1025
 NEENAH, WI 54956 NEENAH, WI 54957-1025
 TELEPHONE: 920.751.4200
 FAX: 920.751.4284

CHANGE ORDER

McMAHON ASSOCIATES, INC.

RJM CONSTRUCTION LLC
 601 West Forest Street
 Black Creek, WI 54106

Contract No. C0023-09-20-00286
 Project File No. C0023-09-20-00286.08
 Change Order No. Eight (8)
 Issue Date: November 13, 2023
 Project: TOWN OF CLAYTON
Phase 1 - Water Distribution
Booster Pump Facility

You Are Directed To Make The Changes Noted Below In The Subject Contract:

	(Item Description)	(Price)
8.1	Replacement of Existing Louver With Larger Louver ADD	\$25,310.00
	TOTAL	\$25,310.00

The Changes Result In The Following Adjustments:

	<u>CONTRACT PRICE</u>	<u>TIME</u>
Prior To This Change Order	<u>\$1,258,658.09</u>	<u> </u> days
Adjustments Per This Change Order	<u>+ \$25,310.00</u>	<u> </u> days
Current Contract Status	<u>\$1,283,968.09</u>	<u> </u> days

Recommended:
McMAHON ASSOCIATES, INC.
 Neenah, Wisconsin

Accepted:
RJM CONSTRUCTION LLC
 Black Creek, Wisconsin

Authorized:
TOWN OF CLAYTON
 Winnebago County, Wisconsin

By: *AK*
 Date: 11-13-23

By: *[Signature]*
 Date: 11-27-2023

By: _____
 Date: _____

- OWNER Copy
- CONTRACTOR Copy
- ENGINEER Copy (Contract Copy)
- FILE COPY

Four (4) Copies Should Accompany This Change Order
Execute And Return To ENGINEER For Distribution

CHANGE ORDER



Owner Information

Name Town of Clayton
 Address 8348 COUNTY RD T
 City, State ZIP LARSEN WI 54947
 Phone (920) 836-2007
 Email townadministrator@townofclayton.net
 Project name Booster Pump Facility
 CO Number 8

Contractor Information

Company RJM Construction LLC
 Contact Dixie Minschmidt
 Address 601 W Forest St
 City, State ZIP Black Creek WI 54106
 Phone 920.984.3103
 Email Dixie@RJMConstructionLLC.com
 Date 11/7/2023

DESCRIPTION

Replacement of existing louver with larger louver at Clayton Booster Pump Building

- Remove existing louver and connections
- Modify masonry opening including supply and installation of new steel lintel
- Masonry joints to be toothed in
- Pressure wash off masonry wall once masonry is completed
- Paint interior wall corner to corner once masonry is cured
- Supply and installation of 36" x 120" louver including controls
- Install new Belimo EFB24-s actuator
- and Insulate opening prior to louver install
- Dumpster and disposal of masonry waste
- General cleanup

▪Frame

Schedule Impact

Cost Impact

Items		
Cost for above work		\$25,310.00
Add for winter conditions, if needed: \$1500	\$	-
Total	\$	25,310.00

Contract Price		
Original:	\$	1,296,300.00
CO1	\$	(1,068.00)
CB2	\$	-
CO2	\$	(2,565.75)
CO3	\$	2,218.55
CO4	\$	14,499.45
CO5 Pressure Tank	\$	5,257.54
CO6	\$	3,733.51
CO7	\$	(59,717.21)
This CO	\$	25,310.00
Total CB/CO Value	\$	(12,331.91)
Contract Price with all CO.s	\$	1,283,968.09

By: Ryan J Minschmidt

RJM Construction LLC

Approved: _____

Owner