

MEMORANDUM

Business Item C

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of Change Order #8 for Phase I Water Distribution Booster Pump Facility for an increase in the Contract in the amount of \$25,310.00.

Please find included in your packet a copy of the Change Order as well as documentation from McMahon Associates noting that they will be reimbursing the Town for this expense. In order for the contract warranty to apply, the Town will need to pay for the correction of the larger louver, but McMahon will be submitting a pay request with a check for the same amount of the Change Order. Ultimately, the Town will not be incurring any additional cost for the McMahon oversight on the incorrect louver size correction.

If the Board agrees a motion to approve the Change Order would be in order.

SUGGESTED MOTION:

A motion to approve Change Order #8 for Phase I Water Distribution Booster Pump Facility submitted by RJM Construction LLC.

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted,
Kelsey