

MEMORANDUM

**Business Referred By Plan Commission A**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of a Conditional Use Application submitted by Utschig Inc on behalf of Last Time Realty LLC for a proposed heavy vehicle sales and rental development located adjacent to the west of 2615 West American Dr, specifically described as Tax ID #006-0341-02.

Please find in your packet a copy of the Draft Minutes from the December 13, 2023 Plan Commission Meeting outlining the Commission recommendations. Chair Knapinski will also be available for questions.

If the Board agrees with the Plan Commission recommendation, a motion to approve the Conditional Use Application would be in order.

**SUGGESTED MOTION:**

*Motion to approve the Conditional Use Application submitted by Utschig Inc. on behalf of Last Time Realty LLC with all Plan Commission & Staff Recommendations and Conditions.*

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**Business Referred By Plan Commission B**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of a Site Plan Application submitted by Utschig Inc on behalf of Last Time Realty LLC for a proposed heavy vehicle sales and rental development located adjacent to the west of 2615 West American Dr, specifically described as Tax ID #006-0341-02.

If the Board agrees with the Plan Commission recommendation, a motion to approve the Site Plan Application would be in order.

**SUGGESTED MOTION:**

*Motion to approve the Site Plan Application submitted by Utschig Inc. on behalf of Last Time Realty LLC with all Plan Commission & Staff Recommendations and Conditions.*

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**Business Referred By Plan Commission C**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration on a Conditional Use Application submitted by Brandon Flees for a proposed retention pond residential accessory use located at 8375 Whispering Meadows Dr, specifically described as Tax ID #006-0566-04-09.

If the Board agrees with the Plan Commission recommendation, a motion to approve the Conditional Use Application would be in order.

**SUGGESTED MOTION:**

*Motion to approve the Conditional Use Application submitted by Brandon Flees with all Plan Commission & Staff Recommendations and Conditions.*

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If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted  
Kelsey