



BOARD OF SUPERVISORS MEETING

Wednesday, August 19, 2026 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson
Supervisor Reif

STAFF

Administrator Wisnepske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois - virtual
Code Administrator Kamke

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, August 5, 2026 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, August 5, 2026 Town Board Meeting as presented.

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Joann Woolridge, 8159 Galaxy Dr, Neenah, had additional questions regarding the rezoning application, and wondered when additional sewer & water facilities would be installed through the Town.

CORRESPONDENCE

- A. Distribution of the July 2026 Winnebago County Tonnage Report

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. Winnebago County Sheriff's Department – Public Concerns and Issues
- B. Larsen/Winchester Sanitary District Report
- C. Administrator's Report
- D. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Jennifer Lemke, Century Elm
- B. Temporary Event - Sarah Schneiker
- C. Temporary Event - Paula Schwartz

BUSINESS REFERRED BY THE PLAN COMMISSION

- A. Discussion/Action: Town Board review & consideration of Ordinance 2026-004, Amending the Town of Clayton Comprehensive Plan 2040, amending the future land use categories for Tax ID #006-0352; 006-0352-01; 006-0352-01-01; 006-0353; 006-0354; and 006-0355 from 45.02 acres of Gateway Commercial & Retail to approximately 13.24 acres; 27.82 acres of Medium & High Density Residential to approximately 25.55 acres; 30.79 acres of Neighborhood Center Mixed Use to 0 acres; 37.85 acres of Parks & Recreation to approximately 22.96 acres; and add 79.73 acres of Single & Duplex Residential.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Grundman to deny Ordinance 2026-004 Amending the Town of Clayton Comprehensive Plan 2040.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- B. Discussion/Action: Town Board review & consideration of Ordinance 2026-Z006 to Amend the Official Town of Clayton Zoning Map for the rezoning of approximately 141.48 acres from A-2 (General Agriculture District) to approximately 79.73 acres of R-2 (Suburban Residential District); approximately 25.55 acres of R-4 (Multi-Family Residential District); approximately 13.24 acres of B-2 (Community Business District); and approximately 22.96 acres of P-I (Public Institutional District).

MOTION

Motion made by Supervisor Grundman, **Seconded** by Supervisor Christianson to deny Ordinance 2026-Z0036 to Amend the Official Town of Clayton Zoning Map.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- C. Discussion/Action: Town Board review & consideration of Ordinance 2026-005 Amending the Comprehensive Plan 2040 to correct drafting errors in the amendments made by Ordinance 2026-001, adopted January 21, 2026.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Lettau to approve Ordinance 2026-005 to Amend the Comprehensive Plan 2040 to correct drafting errors.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif
Motion carried 5-0.

BUSINESS

- A. Discussion/Action: Town Board review & consideration of Resolution 2026-006 regarding proposed text amendments affecting the Winnebago County Chapter 16 of the Winnebago County General Code.

MOTION

Motion made by Supervisor Christianson, **Seconded** by Supervisor Grundman to approve Resolution 2026-006 regarding proposed text amendments affecting the Winnebago County Chapter 16 of the Winnebago County General Code.

Voting Yea: Town Chair Geise, Supervisor Lettau, Supervisor Grundman, Supervisor Christianson, Supervisor Reif

Motion carried 5-0.

- B. Discussion/Action: Town Board review & consideration of an Application for a Temporary Class "B" license by Central Wisconsin Auto Collectors for an event to be held August 23, 2026.

MOTION

Motion made by unanimous consent to approve the application submitted by Central Wisconsin Auto Collectors and grant a Temporary Class "B" license for an event to be held on August 23, 2026.

Motion carried by unanimous voice vote.

UPCOMING MEETING ATTENDANCE

- A. Town Board (6:30 pm start unless otherwise noted) - Sept 2 & 16; Oct 7 & 21; Nov 4 & 18
B. Plan Commission (6:30 pm start unless otherwise noted) - Sept 9; Oct 14; Nov 11
C. Board of Review - Aug 25 beginning at 10 am

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:00 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk