



# BOARD OF SUPERVISORS MEETING - AMENDED

Wednesday, August 02, 2023 at 6:30 PM

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## MINUTES

### CALL TO ORDER

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Town Chair Geise  
Supervisor Grundman  
Supervisor Christianson  
Supervisor Reif

### EXCUSED

Supervisor Lettau

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Treasurer Zolp  
Attorney LaFrombois

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, July 19, 2023 Town Board Meeting

### MOTION

**Motion made** by unanimous consent to approve the Wednesday, July 19, 2023 Town Board Meeting Minutes.

**Motion carried** by unanimous voice vote.

### OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA - NONE

### DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

### BUSINESS

- A. Discussion/Action: Town Board review & recommendation to the Winnebago County Board of Adjustment on Application #2023-VA-6440 (2689 County Rd II), requesting a variance for a sub-standard shore yard setback requirement per Section 6.1, Winnebago County Shoreland Zoning Code.

**MOTION**

**Motion made** by unanimous consent to recommend approval of the variance to the Winnebago County Board of Adjustment on Application #2023-VA-6440 & direct Staff to submit the Town Action for Variance form to the County.

**Motion carried** by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of a revised Developer Agreement submitted by G&L Properties for a proposed machining & repair services development on Tax ID #006-0340-02-01.

**MOTION**

**Motion made** by unanimous consent to postpone indefinitely action on the revised Developer Agreement submitted by G&L Properties.

**Motion carried** by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of a Developer Agreement submitted by PRE/3, LLC for a proposed multi-family residential development on Tax ID #006-0328-01.

**CHAIR GEISE STRUCK THIS ITEM FROM THE AGENDA DUE TO THE LAND OFFER TO PURCHASE FROM PRE/3, LLC BEING NULL AND VOID**

- D. Discussion/Action: Town Board review & consideration of the Tax Increment Financing (TIF) Application submitted by PRE/3, LLC for a proposed multi-family residential development on Tax ID #006-0328-01.

**CHAIR GEISE STRUCK THIS ITEM FROM THE AGENDA DUE TO THE LAND OFFER TO PURCHASE FROM PRE/3, LLC BEING NULL AND VOID**

- E. Review/Discussion: Town Board review & discussion on identifying projects that would qualify for use of the Winnebago County Spirit Fund Local Government Allocation funds.

**DISCUSSION ITEM ONLY - NO ACTION TAKEN**

- F. Discussion/Action: Town Board review & consideration of quotes received from Fox Valley Tree Service & Asplundh Tree Expert LLC for trimming overgrowth of trees on selected Town Roads.

**MOTION**

**Motion made** by unanimous consent to approve the quote provided by Asplundh Tree Expert LLC at a cost not to exceed \$6,100.00 and instruct Staff to proceed as necessary to have the overgrowth trimming completed for CY 2023.

**Motion carried** by unanimous voice vote.

#### **REVIEW OF DISBURSEMENTS**

- A. Check Summary Register

#### **UPCOMING MEETING ATTENDANCE**

- A. Board of Review - August 8, 2023 10 am
- B. Town Board (6:30 pm start unless otherwise noted) - August 16; Sept 6 & 20; Oct 4 & 18
- C. Plan Commission (6:30 pm start unless otherwise noted) - August 9 & 23; Sept 13; Oct 11

#### **BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

#### **ADJOURNMENT**

##### **MOTION**

**Motion made** by unanimous consent to adjourn at 6:55 pm.

**Motion carried** by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk