



# BOARD OF SUPERVISORS MEETING\*

Wednesday, May 06, 2026 (Immediately following a Prior Scheduled Meeting)

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Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

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## MINUTES

**THIS MEETING IS IMMEDIATELY FOLLOWING THE BOARD OF REVIEW MEETING.**

**CALL TO ORDER** – Chair Geise called the meeting to order at 6:04 pm.

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

### PRESENT

Town Chair Geise  
Supervisor Lettau  
Supervisor Grundman  
Supervisor Christianson  
Supervisor Reif

### STAFF

Administrator Wisnefske  
Clerk Faust-Kubale  
Treasurer Fietzer  
Attorney LaFrombois – virtual

- D. New Board Member Recognition & Oath of Office  
Supervisor #4: Scott C. Reif

### APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, April 15, 2026 Town Board Meeting

### MOTION

**Motion made** by unanimous consent to approve the Minutes of the Wednesday, April 15, 2026, Town Board Meeting as presented.

**Motion carried by unanimous voice vote.**

### OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Gordon Hintz, 100 N Main St #307, Oshkosh, WI, introduced himself as the new County Executive.

### CORRESPONDENCE

- A. Distribution of the April 2026 Building Inspection Report

### DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Department of Public Safety Report
- D. Larsen/Winchester Sanitary District Report
- E. Administrator's Report
- F. Chair & Supervisor Reports

**OPERATOR LICENSES ISSUED BY THE TOWN CLERK**

- A. Renewal - Kevin Harbick, Winnagamie Golf Course
- B. New - Elliana Hartjes, Ridgeway Country Club
- C. New - Addison Pristelski, Ridgeway Country Club
- D. New - Victoria Anderson, Larsen Tavern
- E. New - Punaram Sharma, Kitchen Comfort

**BUSINESS**

- A. Discussion/Action: Town Board review & consideration of awarding the bid for the Eagle Heights Pond Overhead Grid & Fence to Vinton Construction Co. in the amount of \$131,636.50.

**MOTION**

**Motion made** by unanimous consent to award Contract C0023-09-26-00148.04 to Vinton Construction Co. in the amount of \$131,636.50.

**Motion carried by unanimous voice vote.**

- B. Discussion/Action: Town Board review & consideration of the purchase of a utility truck for Clayton Sanitary District #1 at an approximate cost of \$30,000.

**MOTION**

**Motion made** by unanimous consent to approve the purchase of a utility truck for Clayton Sanitary District #1 at an approximate cost of \$30,000 and sell the truck back to the District when it has the requisite funds.

**Motion carried by unanimous voice vote.**

- C. Discussion/Action: Town Board review & consideration of the Retail Sales of Fireworks License Application submitted by Amanda Thompson for Celebrate Fireworks located on Tax ID #006-0335-01-03 (Campers Way).

**MOTION**

**Motion made** by unanimous consent to approve the application submitted by Celebrate Fireworks for a Retail Sales of Fireworks License with the following condition:

Inspection of sales site by Clayton Fire Rescue Fire Chief for compliance with NFTP Code 1124 (as amended)

**Motion carried by unanimous voice vote.**

**REVIEW OF DISBURSEMENTS**

- A. Check Summary Register

**UPCOMING MEETING ATTENDANCE**

- A. Town Board (6:30 pm start unless otherwise noted) - May 20; Jun 3 & 17; July 1 & 15
- B. Plan Commission (6:30 pm start unless otherwise noted) - May 13; Jun 10; July 8

**BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS**

**ADJOURNMENT**

**MOTION**

**Motion made** by unanimous consent to adjourn at 6:31 pm.

**Motion carried by unanimous voice vote.**

Respectfully submitted,

Kelsey Faust-Kubale  
Town Clerk

DRAFT