

# FOX WEST REGIONAL SEWERAGE COMMISSION

1965 W. Butte Des Morts Beach Rd.  
Neenah, WI 54956

Phone (920) 739-7921  
Fax (920) 739-1343  
gcmwsc@new.rr.com



May 30, 2024

Town Clerk  
Town of Grand Chute  
1900 W Grand Chute Blvd  
Grand Chute, WI 54913

Village Clerk  
Village of Greenville  
P O Box 60  
Greenville, WI 54942

Village Clerk  
Village of Fox Crossing  
2000 Municipal Drive  
Neenah, WI 54956

Town Clerk  
Town of Clayton  
8348 County Road T  
Larsen, WI 54947

Ms. Ellen Skerke  
Town of Neenah  
1655 County Road A  
Neenah, WI 54956

The Post Crescent  
P O Box 59  
Appleton, WI 54912

Mr. Andrew Rossmeissl  
Herrling Clark Law Firm  
800 North Lynndale Drive  
Appleton, WI 54914

## PUBLIC NOTICE

Public Notice is hereby given that there will be a **REGULAR MEETING OF THE FOX WEST REGIONAL SEWERAGE COMMISSION** on Wednesday, June 5, 2024 at 4:00 P.M. The Regular Meeting will be held at the McMahon Associates headquarters at 1445 McMahon Drive in Neenah. The meeting will also be held via teleconference.

Respectfully submitted,

**FOX WEST REGIONAL S. C.**

Melissa Starr  
Accounting Clerk

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## **AGENDA For REGULAR MEETING Wednesday June 5, 2024 4:00 P.M.**

*The meeting will also be held via teleconference.*

### **CALL TO ORDER OF REGULAR MEETING**

#### **ROLL CALL**

#### **APPROVAL OF AGENDA**

#### **SECRETARY'S REPORT:**

- Approve Minutes of Regular Meeting (05/01/2024)

#### **TREASURER'S REPORT:**

- Approve Voucher List
- Discussion / Review of Bank & Budget Statements

#### **PRESIDENT'S REPORT:**

- Discussion/Action

#### **MANAGER'S REPORT:**

- Review/Approve Monthly Operational Summary
- Review/Approve 2023 CMAR - Resolution 314-24

#### **ENGINEER'S REPORT:**

- Fine Screen Engineering Update

#### **OLD BUSINESS:**

- 

#### **NEW BUSINESS:**

- 

#### **ADJOURNMENT:**

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## REGULAR MEETING MINUTES

May 1, 2024

Notice of the Regular Meeting was distributed by Melissa Starr to all Commissioners; the Clerks of the Town of Grand Chute, Village of Fox Crossing, Village of Greenville, Town of Clayton, & Town of Neenah; the Post Crescent; and posted on the bulletin board at the Regional Office. The Regular Meeting was called to order by President Dale Youngquist at 4:01 pm.

### **PRESENT:**

Mike Van Dyke  
Dale Youngquist  
Mark Strobel

Jason Van Eperen  
Greg Ziegler  
Beth English

Ron Wolff Jr.  
Brandon Kaufman (MCO)  
Melissa Starr (MCO)

### **GUESTS:**

Jack Anderson (virtual), Keith Curran (Greenville), Richard Downey (Grand Chute), Chad Olsen (McMahon)

### **APPROVAL OF AGENDA:**

A motion was made by Mike Van Dyke to approve the Agenda, second by Greg Ziegler. *Motion Carried.*

### **SECRETARY'S REPORT:**

#### **Minutes**

A motion was made by Mike Van Dyke to approve the Minutes of the Regular meeting held on April 3, 2024; second by Greg Ziegler. *Motion Carried.*

### **TREASURER'S REPORT:**

#### **Voucher List**

President Youngquist asked if there were any questions or concerns with the Voucher List; hearing none, a motion was made by Mike Van Dyke to approve the Voucher List as presented; second by Greg Ziegler. *Motion Carried.*

#### **Bank & Budget Statements**

President Youngquist asked if there were any questions regarding the bank and budget statements; hearing none, a motion was made by Greg Ziegler to approve the Bank & Budget Statements; second by Mike Van Dyke. *Motion Carried.*

### **PRESIDENT'S REPORT:**

#### **Selection of Commission Officers – Vice President & Secretary**

Greg Ziegler made a motion to nominate Mike Van Dyke as Vice President, second by Ron Wolff Jr. *Motion Carried Unanimously.*

Mike Van Dyke made a motion to nominate Greg Ziegler as Secretary, second by Ron Wolff Jr. *Motion Carried Unanimously.*

**MANAGER’S REPORT:**

**Operational Summary**

Manager Kaufman discussed his written report and provided additional information on: There was a power outage on 4/3/24 from the snow storm which impacted the ATAD building power to the digesters. The Stratix switch in the ATAD building failed which caused the power to the digesters to be lost until Faith was able to transfer the ethernet cables to a different switch and re-establish communications later in the day on 4/4/24. Faith advised that these ethernet switches are obsolete, and should be replaced throughout the plant. They will be providing a quote for the work. Faith was on site to work on configuration of the Hach Phosphate Analyzer. The programming will allow the analyzer to pull samples every five minutes to check for phosphorus, and adjusts the dosage of the chemicals based on the results. This should help to reduce the cost of chemicals going forward. On 4/16/24 we transitioned our phosphorus removing chemical from ferric chloride to ferric sulfate. This switch should result in a cost savings of approximately \$48,000 over the course of the year. After discussion a motion was made by Mike Van Dyke to approve the Operational Summary; second by Greg Ziegler. *Motion Carried.*

**ENGINEER’S REPORT:**

**Fine Screen Engineering**

Chad Olsen shared that the deadline to get the fine screen project specs to the DNR for review is May 10<sup>th</sup>, and we are on track to submit everything by the deadline. The tentative timeline will have RFPs for equipment out around mid-July, with receipt of bids around the end of August, and construction estimated to begin around March of 2025. Late this summer we should have a better idea of costs which will help determine finance options. Chad also shared that he and Manager Kaufman will be going to Sheboygan to take a look at their fine screens.

**OLD BUSINESS**

N/A

**NEW BUSINESS**

**Sewer Extension Request – Finale Subdivision (Greenville)**

Manager Kaufman reported no concerns regarding the sewer extension request for the Finale subdivision. A motion was made by Mike Van Dyke to approve the sewer extension request; second by Greg Ziegler. *Motion Carried.*

**ADJOURNMENT**

A motion was made by Greg Ziegler, second by Mike Van Dyke to Adjourn. *Motion Carried.*  
Meeting adjourned at 4:24 pm.

**ATTEST**

\_\_\_\_\_  
Greg Ziegler, Secretary

\_\_\_\_\_  
Melissa Starr, Accounting Clerk

**FOX WEST REGIONAL  
SEWERAGE COMMISSION  
For Approval on: 06/05/2024**

**PREAUTHORIZED MAY PAYABLES**

<b>CHECK NO</b>	<b>DATE</b>		<b>Amount</b>
38358-38359	05/14/24	Plant Payroll - Net (#24-10)	\$ 3,388.20
WDC051424	05/14/24	Wisconsin Def Comp (#24-10)	\$ 50.00
	05/14/24	FSA WITHHOLDING (#24-10)	\$ 41.66
38360	05/20/24	Spectrum/Charter Communications ( <u>\$114.99</u> Internet/ <u>\$113.83</u> Telephone)	\$ 228.82
38361	05/20/24	Town of Grand Chute (Life & Dental Insurance, FSA fee)	\$ 221.92
38364	05/20/24	Town of Grand Chute (FSA Claim)	\$ 264.57
38362	05/20/24	VISA ( <u>\$155.21</u> - Maint. Parts/ <u>\$32.62</u> Postage/ <u>\$30.70</u> -Maint. Supplies/ <u>\$345.97</u> -Fuel/ <u>\$105.13</u> -Other Supplies)	\$ 444.42
38363	05/20/24	WE Energies ( <u>\$2,428.82</u> - Heat/ <u>\$60,257.29</u> - Electric)	\$ 62,686.11
38365-38366	05/28/24	Plant Payroll - Net (#24-11)	\$ 3,273.53
WDC052824		Wisconsin Def Comp (#24-11)	\$ 50.00
		FSA WITHHOLDING (#24-11)	\$ 58.34

WGH052424	05/24/24	Dept of Employee Trust (JUNE HEALTH INVOICE)	\$ 4,700.64
EFTPS053124	05/31/24	Federal Payroll Taxes (MAY Federal Tax Withholding)	\$ 2,328.48
WDR053124	05/31/24	Wisconsin Dept Revenue (MAY State Tax Withholding)	\$ 387.00
WRS053124	05/31/24	Dept of Employee Trust (APRIL PENSION)	\$ 2,126.99
			<b><u>\$80,250.68</u></b>

**FOX WEST REGIONAL  
SEWERAGE COMMISSION -**

**MONTHLY PAYABLES**

**VOUCHER LIST - 06/05/2024**

**PAGE 2**

<b>CHECK NO</b>	<b>DATE</b>		<b>Amount</b>
38367-38373	06/05/24	Commissioner's Wages (Net) Commission Wages (May Mtg)	\$1,239.68
38374	06/05/24	Aquachem Ferric Chloride & Ferric Sulfate.	\$41,066.56
38375	06/05/24	Badger Labs Fecal Coliforms, Metals	\$2,102.00
38376	06/05/24	Faith Technologies Power Loss in A I AD, Phosphate Analyzer Integration	\$8,709.50
38377	06/05/24	GFL Grit Removal and Recycling Services	\$2,898.04
38378	06/05/24	Grainger PVC Pipe, Couplings, Pipe Cement,Socket, Union	\$357.55
38379	06/05/24	Hach Phosphate Analyzer	\$6,843.00
38380	06/05/24	Heartland Business Systems Monthly Service April, May	\$507.68
38381	06/05/24	Kuettels Pump Reception and Scum Pits	\$3,000.00
38382	06/05/24	MCO June Contract Services	\$60,135.25
38383	06/05/24	Milton Propane Vehicle Fuel	\$42.11
38384	06/05/24	NCL Ammonia ISA Buff, Glass Cylinder, Ammonia Standard	\$537.50
38385	06/05/24	Rocket Industrial Paper Towel, Folded Towel	\$76.58
38386	06/05/24	Splendid Cleaning Services Building Maintenance	\$379.00
38387	06/05/24	Superior Chemical Aero Knock Out, Sheer Force Power Foam	\$779.20
38388	06/05/24	Trojan Technologies Troubleshoot Communication Issues	\$847.50
38389	06/05/24	UniFirst Employee Uniforms, Bagged Wipers, Mats	\$188.53
38390	06/05/24	WI DNR NR101 Fees	\$34,453.16

**\$164,162.84**

CHECK NO	DATE		Amount
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**EQUIPMENT REPLACEMENT**

	<b>Total Equipment Replacement</b>	<b>\$0.00</b>
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**DEPRECIATION EXPENSE**

38391	06/05/24	Johnson Controls Blower Motor and Sheave of Service Bldg.	\$2,471.00
38392	6/5/2024	McMahon Associates WWTP Improvements Design	\$3,960.00

	<b>Total Depreciation</b>	<b>\$6,431.00</b>
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Preauthorized MAY Expenses	\$80,250.68
Monthly Payables	\$164,162.84
Equipment Replacement Expense	\$0.00
Depreciation Expense	\$6,431.00
<b>\$250,844.52</b>	

Disbursements Not Approved:

Approved by Commission:

\_\_\_\_\_  
Mark Strobel

\_\_\_\_\_  
Date

**2024 INTEREST EARNINGS**  
**April 30, 2024**

gl #s	1002	1034	1036	1050	2186b	2131	2121	2152c	2141	2152e	
	Operations				Future	Replacement	Bond Redemption		Depreciation		TOTAL
	Checking	WH Deposit Winnebago	WH Deposit Geenan	Savings	C.D. Matures 9/12/24	MONEY MARKET	MONEY MARKET	LGIP	MONEY MARKET	LGIP	
	0.05%	0.01%	0.01%	1.00%	5.19%	5.25%	5.43%	5.38%	5.45%	5.38%	
	ANB	ANB	ANB	COMM1st	COMM1st	ANB	ANB	LGIP	ANB	LGIP	
Jan	28.63	-	-	-	5,661.18	2,965.81	3,448.03	4,284.49	722.47	7,501.14	\$24,611.75
Feb	15.15	-	-	-	5,318.73	2,892.49	3,624.07	4,022.73	1,050.99	7,042.84	\$23,967.00
Mar	13.24	0.01	0.02	1.79	5,708.42	3,070.57	4,297.15	4,325.97	1,195.66	7,573.75	\$26,186.58
Apr	13.68	-	-	-	5,548.05	3,096.41	3,568.78	5,129.61	1,162.32	7,335.19	\$25,854.04
May											\$0.00
Jun											\$0.00
Jul											\$0.00
Aug											\$0.00
Sep											\$0.00
Oct											\$0.00
Nov											\$0.00
Dec											\$0.00
TOTALS:	\$70.70	\$0.01	\$0.02	\$1.79	\$22,236.38	\$12,025.28	\$14,938.03	\$17,762.80	\$4,131.44	\$29,452.92	\$100,619.37
		\$72.52			\$22,236.38	\$12,025.28	\$32,700.83		\$33,584.36		
acct #'s	-17	-87	-87	-5400	-4959	-92	-23	-1	-11	-2	
acct \$'s	\$314,512.46	\$506.83	\$502.15	\$723.39	\$1,337,954.05	\$737,462.71	\$236,057.80	\$1,756,079.02	\$266,980.36	\$1,672,222.84	\$6,323,001.61

**ACCOUNT LISTING**  
**4/30/2024**

American Nat'l Bank	Operations - Checking	\$314,512.46	0.05%
American Nat'l Bank	Operations - WH Deposit	\$506.83	0.01%
American Nat'l Bank	Operations - WH Deposit	\$502.15	0.01%
Community 1st CU	Operations - Savings	\$723.39	1.00%
Community 1st CU	Future Capital - CD	\$1,337,954.05	5.19%
American Nat'l Bank	Replacement - Money Market	\$737,462.71	5.25%
American Nat'l Bank	Bond Redemption - Money Market	\$236,057.80	5.43%
LGIP	Bond Redemption - LGIP	\$1,756,079.02	5.38%
American Nat'l Bank	Depreciation - Money Market	\$266,980.36	5.45%
LGIP	Depreciation - LGIP	\$1,672,222.84	5.38%
	<b>Total Funds:</b>	<b>\$6,323,001.61</b>	



**FOX WEST REGIONAL SEWERAGE COMMISSION  
BANK STATEMENT  
CASH RECEIPTS & DISBURSEMENTS FOR THE MONTH OF APRIL 2024**

**CHECKING ACCOUNT**

<b>Beginning Balance</b>		<b>\$193,381.94</b>
<b>Receipts:</b>		
User Fees Received	\$322,805.55	
Vactor-Waste Fees Received	-	
Lab/MISC Fees Received	-	
Septic Haulers Fees	5,816.52	
Interest Earned @ 0.05% / ANB	13.68	
<b>Transfers from:</b>		
Equipment Replacement	-	
Bond Redemption	-	
Depreciation	-	
<b>Total Receipts:</b>	<b>\$328,635.75</b>	
	<b>Total Available</b>	<b>\$522,017.69</b>
<b>Disbursements:</b>		
Commissioners Wages (net)	\$1,239.61	
Plant Personnel Wages (net)	3,438.18	
Plant Personnel Wages (net)	3,430.75	
Plant Personnel Wages (net)	3,714.89	
Gen. Operating Expense	\$167,343.39	
Equipment Replacement	21,029.28	
Depreciation	11,880.00	
<b>Transfers To:</b>		
Misc ledger adjustment	-	
Equipment Replacement	-	<i>MAR Inv. - APR receipts</i>
Bond Redemption	-	<i>MAR Inv. - APR receipts</i>
Depreciation	-	
<b>Total Disbursements:</b>	<b>\$212,076.10</b>	
	<b>TOTAL CHECKING - Per General Ledger</b>	<b>\$309,941.59</b>
	checks outstanding:	\$4,570.87
	actual checkbook balance at month-end- Per Bank Statement:	\$314,512.46

**COMM FIRST CU SAVINGS ACCOUNT**

Beginning Balance	\$723.39	
Interest Earned @ 1.00% / COM 1st	-	
	<b>Total Savings Acct Balance</b>	<b>\$723.39</b>

**EQUIPMENT REPLACEMENT ACCOUNT**

Beginning Balance	\$734,366.30	
Interest Earned @ 5.25% / ANB	3,096.41	
Transfer from Checking	-	
Transfer to Checking	-	
	<b>Total Equip Replacement Acct Balance</b>	<b>\$737,462.71</b>

**FOX WEST REGIONAL SEWERAGE COMMISSION  
BANK STATEMENT  
CASH RECEIPTS & DISBURSEMENTS FOR THE MONTH OF APRIL 2024**

BANK STATEMENT-4/30/24  
PAGE 2

**FUTURE CAPITAL ACCOUNT**

Beginning Balance	\$1,332,406.00	
Interest Earned @ 5.19% / COM 1st - CD	5,548.05	
<b>TOTAL FUTURE CAPITAL</b>		<b>\$1,337,954.05</b>

**BOND REDEMPTION ACCOUNTS**

Beginning Balance - Money Market Account	\$1,032,514.02	
Interest Earned @ 5.43% / ANB	3,568.78	
Transfer from Checking	-	
Transfer to STATE WIS - CWF loan payment	(800,000.00)	
Wire Transfer Fee	(25.00)	
<b>Total Bond Redemption MM Acct Balance</b>		<b>\$236,057.80</b>

Beginning Balance - LGIP Account	\$950,949.41	
Interest Earned @ 5.38% / LGIP	\$5,129.61	
Deposit	800,000.00	
Withdrawal (STATE WIS - CWF loan payment)	-	
<b>Total Bond Redemption LGIP Acct Balance</b>		<b>\$1,756,079.02</b>

**TOTAL BOND REDEMPTION** **\$1,992,136.82**

**DEPRECIATION ACCOUNTS**

Beginning Balance - Money Market Account	\$265,818.04	
Interest Earned @ 5.45% / ANB	1,162.32	
Transfer from Checking	-	
Transfer to Checking	-	
<b>Total Depreciation Acct Balance</b>		<b>\$266,980.36</b>

Beginning Balance - LGIP Account	\$1,664,887.65	
Interest Earned @ 5.38%	7,335.19	
<b>Total Depreciation LGIP Acct Balance</b>		<b>\$1,672,222.84</b>

**TOTAL DEPRECIATION ACCOUNT** **\$1,939,203.20**

**SUMMARY**

ANB CHECKING ACCOUNT		\$314,512.46
COMM FIRST CU SAVINGS ACCOUNT		\$723.39
EQUIPMENT REPLACEMENT ACCOUNT		737,462.71
FUTURE CAPITAL CD ACCOUNT		\$1,337,954.05
BOND REDEMPTION ACCOUNTS		1,992,136.82
DEPRECIATION ACCOUNTS		1,939,203.20
PETTY CASH & WASTEHAULER DEPOSITS		\$1,208.98
<b>TOTAL FUNDS AVAILABLE</b>		<b>\$6,323,201.61</b>

**Fox West Regional Sewerage Commission**  
**Income Statement with Previous Year Comparison**  
**April 30, 2024**

		April 24	April 23	Jan - Apr 24	Jan - Apr 23	Y-T-D \$ Change
<b>Operations &amp; Maintenance Income</b>						
	Grand Chute	193,347.14	93,863.10	519,522.68	348,244.48	171,278.20
	Clayton	6,040.60	4,241.53	17,768.03	15,634.43	2,133.60
	Fox Crossing	60,952.48	75,014.09	195,817.75	268,852.56	-73,034.81
	Greenville	41,689.77	38,957.65	155,292.86	148,989.58	6,303.28
	<b>Total Operation/Maint Income</b>	<b>\$302,029.99</b>	<b>\$212,076.37</b>	<b>\$888,401.32</b>	<b>\$781,721.05</b>	<b>\$106,680.27</b>
<b>Operations &amp; Maintenance Expenses</b>						
Wages & Benefits	Commissioner Pay	1,418.15	1,418.15	5,672.60	5,086.25	586.35
	Employee Pay	15,412.97	14,999.80	93,558.45	62,103.45	31,455.00
	Employee Benefits	6,126.97	7,619.30	32,259.89	30,288.31	1,971.58
Utilities	Electric	52,927.05	56,602.71	207,169.79	208,028.03	-858.24
	Natural Gas & Water	3,986.12	5,828.88	23,813.95	32,943.05	-9,129.10
Chemicals	Ferric Chloride	42,120.95	22,348.30	117,377.03	88,326.98	29,050.05
	Polymer	0.00	0.00	10,340.00	0.00	10,340.00
	Other Chemicals	0.00	0.00	0.00	0.00	0.00
General Operations	Contract Operations	60,135.25	47,035.80	237,484.52	188,143.20	49,341.32
	Rugs, Linens, Uniforms	248.30	467.57	1,684.69	1,935.34	-250.65
	Grit & Refuse Hauling	1,661.23	1,751.17	7,869.65	6,213.40	1,656.25
	Other Operations	500.35	658.02	2,411.24	3,164.47	-753.23
Sludge	Sludge Disposal	0.00	0.00	0.00	0.00	0.00
	Other Sludge Exp.	0.00	0.00	0.00	0.00	0.00
Plant Maint	Maintenance of Operations	37,422.00	6,996.17	52,126.00	14,397.12	37,728.88
	Other Plant Maintenance	4,634.57	6,074.09	43,777.31	33,865.12	9,912.19
Lab	Lab Operations	6,588.14	2,546.21	15,432.96	10,394.79	5,038.17
	WPDES Compliance Monitor	0.00	0.00	0.00	0.00	0.00
Administrative & General Expenses	Insurance & Legal	0.00	0.00	53,315.00	56,557.00	-3,242.00
	Annual Audit	9,660.00	0.00	9,660.00	9,425.00	235.00
	Office, Postage, Phone, etc	952.57	578.12	5,794.20	4,902.75	891.45
	DNR Environment Fees	0.00	0.00	0.00	0.00	0.00
	Other General/Admin	25.00	25.00	2,857.88	2,405.75	452.13
	<b>Total Operating Expenses</b>	<b>\$243,819.62</b>	<b>\$174,949.29</b>	<b>\$922,605.16</b>	<b>\$758,180.01</b>	<b>\$164,425.15</b>
	<b>Gross Income (Loss)</b>	<b>\$58,210.37</b>	<b>\$37,127.08</b>	<b>(\$34,203.84)</b>	<b>\$23,541.04</b>	<b>(\$57,744.88)</b>
<b>Other Operations Income</b>						
Other Income	Interest Income	25,854.04	13,123.29	100,619.37	40,139.66	60,479.71
	Waste Hauler Income	18,111.41	19,118.57	61,237.31	66,736.98	-5,499.67
	Lab Testing/Vac-Waste/Misc	1,713.00	1,549.00	16,016.64	13,463.41	2,553.23
	Other Operations Income	<b>\$45,678.45</b>	<b>\$33,790.86</b>	<b>\$177,873.32</b>	<b>\$120,340.05</b>	<b>\$57,533.27</b>
	<b>Operating Fund Income (Loss)</b>	<b>\$103,888.82</b>	<b>\$70,917.94</b>	<b>\$143,669.48</b>	<b>\$143,881.09</b>	<b>(\$211.61)</b>
<b>Replacement, Debt, Depreciation</b>						
Repl.	Repl. Income from Users	39,171.01	34,337.73	156,684.01	137,350.77	19,333.24
	Repl. Fund Expenses	7,880.00	7,269.95	89,295.08	14,101.95	75,193.13
Debt	Debt Service from Users	87,418.70	92,327.43	349,674.74	369,308.91	-19,634.17
	Debt Service Interest	12,922.09	15,016.68	51,688.36	60,066.72	-8,378.36
Depr.	Depr. Income from Users	0.00	0.00	0.00	0.00	0.00
	Depr. Fund Expenses	3,960.00	0.00	24,750.00	0.00	24,750.00
	<b>Income (Loss) for Replacement, Debt, Depreciation</b>	<b>\$101,827.62</b>	<b>\$104,378.53</b>	<b>\$340,625.31</b>	<b>\$432,491.01</b>	<b>(\$91,865.70)</b>
Reconciliation Discrepancies / Audit GASB / Plant Depreciation						
		0.00	0.00	0.00	0.00	0.00
	<b>Net Income (Loss)</b>	<b>\$205,716.44</b>	<b>\$175,296.47</b>	<b>\$484,294.79</b>	<b>\$576,372.10</b>	<b>(\$92,077.31)</b>

**Fox West Regional Sewerage Commission**  
**Balance Sheet Summary with Previous Year Comparison**  
**As of April 30, 2024**

	<u>Apr 30, 24</u>	<u>Apr 30, 23</u>	<u>\$ Change</u>	<u>% Change</u>
<b>ASSETS</b>				
<u>Current Assets</u>				
<u>Cash &amp; Investments</u>				
Checking-American Nat'l	328,937.43	627,650.64	-298,713.21	-47.59%
Cash-Wastehauler's Deposits	1,008.98	1,008.87	0.11	0.01%
Petty Cash	200.00	200.00	0.00	0.0%
Savings-Comm 1st	20.75	0.00	20.75	100.0%
Bond Redemption - Money Market & CD's	2,000,763.22	2,051,782.94	-51,019.72	-2.49%
Equipment Replacement - Money Market & CD's	734,364.11	529,145.94	205,218.17	38.78%
Depreciation Fund - Money Market & CD's	1,915,332.20	1,773,938.37	141,393.83	7.97%
Future Capital (CD)	1,337,954.05	1,284,580.66	53,373.39	4.16%
<b>Total Cash &amp; Investments</b>	<b>6,318,580.74</b>	<b>6,268,307.42</b>	<b>50,273.32</b>	<b>0.8%</b>
<u>Other Current Assets</u>				
Accounts Receivable	682,373.91	359,542.10	322,831.81	89.79%
Undeposited Funds	0.00	0.00	0.00	0.0%
Inventory Mat'l & Supplies	12,521.00	12,521.00	0.00	0.0%
WRS Pension - Assets & Deferred Outflows	231,202.00	348,954.00	-117,752.00	-33.74%
<b>Total Other Current Assets</b>	<b>926,096.91</b>	<b>721,017.10</b>	<b>205,079.81</b>	<b>28.44%</b>
<b>Total Current Assets</b>	<b>7,244,677.65</b>	<b>6,989,324.52</b>	<b>255,353.13</b>	<b>3.65%</b>
<u>Fixed Assets</u>				
Land/Easements/Land Improvements	590,977.48	590,977.48	0.00	-28.92%
Interceptor Mains & Access	1,648,042.84	1,648,042.84	0.00	0.0%
Structures, Equipment & Improvements	45,392,903.85	45,325,996.33	66,907.52	0.25%
Accumulated Depreciation	-26,893,434.80	-25,028,459.62	-1,864,975.18	7.23%
<b>Total Fixed Assets</b>	<b>20,738,489.37</b>	<b>22,536,557.03</b>	<b>-1,798,067.66</b>	<b>-7.98%</b>
<b>TOTAL ASSETS</b>	<b>27,983,167.02</b>	<b>29,525,881.55</b>	<b>-1,542,714.53</b>	<b>-5.23%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<u>Liabilities</u>				
<u>Current Liabilities</u>				
Accounts Payable	122,043.47	72,492.44	49,551.03	0.0%
Payroll Liabilities	44,743.82	43,436.52	1,307.30	2.91%
Pension Liability	185,861.00	285,734.00	-99,873.00	-34.9%
Customer Deposits	1,011.42	1,011.42	0.00	0%
Accrued Interest Expense & Other Liab	77,389.79	89,933.35	-12,543.56	-13.95%
<b>Total Current Liabilities</b>	<b>431,049.50</b>	<b>492,607.73</b>	<b>-61,558.23</b>	<b>-12.5%</b>
<u>Long Term Liabilities</u>				
CWF-INTERCEPTOR	0.00	57,790.80	-57,790.80	-100.0%
CWF-2009 Upgrade	5,812,034.16	6,694,534.85	-882,500.69	-13.18%
<b>Total Long Term Liabilities</b>	<b>5,812,034.16</b>	<b>6,752,325.65</b>	<b>-940,291.49</b>	<b>-13.93%</b>
<b>Total Liabilities</b>	<b>6,243,083.66</b>	<b>7,244,933.38</b>	<b>-1,001,849.72</b>	<b>-14.31%</b>
<u>Equity</u>				
Contributions in Aid-Grants/Agencies	4,951,269.00	4,951,269.00	0.00	0.00%
Contributions in Aid-Communities	695,930.55	695,930.55	0.00	0.00%
Contributions in Aid-Others	147,494.00	147,494.00	0.00	0.00%
Accum Amort of Contributed Capital	-3,933,248.32	-3,933,248.32	0.00	0.00%
Retained Earnings-Unappropriated	19,248,406.34	19,697,193.84	-448,787.50	-2.28%
Restricted Net Position-Pension	145,937.00	145,937.00	0.00	0.00%
Net Income	484,294.79	576,372.10	-92,077.31	-44.00%
<b>Total Equity</b>	<b>21,740,083.36</b>	<b>22,280,948.17</b>	<b>-540,864.81</b>	<b>-2.43%</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>27,983,167.02</b>	<b>29,525,881.55</b>	<b>-1,542,714.53</b>	<b>-5.08%</b>

**2024 BUDGET STATEMENT  
FOX WEST REGIONAL  
WASTEWATER TREATMENT PLANT**

Budget Through 4/30/2024

INCOME SOURCE	100.00% '24 BUDGET	MONTHLY 1/12 TOTAL	8.33% JAN	16.67% FEB	25.00% MAR	33.33% APR	41.67% MAY	50.00% JUNE	YTD TOTAL	BDGT THRU APR (4/30/24)	(OVER)/UNDER BUDGET	% OF BUDGET
<b>USER CHARGES:</b>												
OPERATION AND MAINT	\$2,135,572.00	\$177,964.33	\$155,050.69	\$203,258.53	\$228,062.11	\$302,029.99			\$888,401.32	\$711,857.33	(\$176,543.99)	41.60%
EQUIPMENT REPLACEMENT	470,052.00	39,171.00	39,171.00	\$39,171.00	\$39,171.00	\$39,171.01			156,684.01	\$156,684.00	(\$0.01)	33.33%
BOND REDEMPTION	1,049,024.00	87,418.67	87,418.67	87,418.69	87,418.68	87,418.70			349,674.74	\$349,674.67	(\$0.07)	33.33%
DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00			0.00	\$0.00	\$0.00	0.00%
<b>TOTAL BUDGETED INCOME</b>	<b>\$3,654,648.00</b>	<b>\$304,554.00</b>	<b>\$281,640.36</b>	<b>\$329,848.22</b>	<b>\$354,651.79</b>	<b>\$428,619.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,394,760.07</b>	<b>\$1,218,216.00</b>	<b>(\$176,544.07)</b>	<b>38.16%</b>
<b>CONTINGENCY FUNDING:</b>												
INTEREST INCOME	\$161,820.00	\$13,485.00	\$24,611.75	\$23,967.00	\$26,186.58	\$25,854.04			\$100,619.37	\$53,940.00	(\$46,679.37)	62.18%
WASTEHAULER INCOME	202,500.00	16,875.00	13,192.69	14,413.65	15,519.56	18,111.41			61,237.31	\$67,500.00	\$6,262.69	30.24%
LAB & MISC. INCOME	34,285.00	2,857.08	10,634.64	1,559.00	2,110.00	1,713.00			16,016.64	\$11,428.33	(\$4,588.31)	46.72%
<b>TOTAL CONT FUNDING</b>	<b>\$398,605.00</b>	<b>\$33,217.08</b>	<b>\$48,439.08</b>	<b>\$39,939.65</b>	<b>\$43,816.14</b>	<b>\$45,678.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$177,873.32</b>	<b>\$132,868.33</b>	<b>(\$45,004.99)</b>	<b>44.62%</b>
<b>BUDGETED SURPLUS</b>	<b>\$0.00</b>	<b>\$0.00</b>										
<b>TOTAL BUDGET</b>	<b>\$4,053,253.00</b>	<b>\$337,771.08</b>	<b>\$330,079.44</b>	<b>\$369,787.87</b>	<b>\$398,467.93</b>	<b>\$474,298.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,572,633.39</b>	<b>\$1,351,084.33</b>	<b>(\$221,549.06)</b>	<b>38.80%</b>
<b>2024 BUDGETED O&amp;M EXPENSE</b>												
<b>WAGES &amp; BENEFITS:</b>												
COMMISSIONERS	\$16,236.00	\$1,353.00	\$1,418.15	\$1,418.15	\$1,418.15	\$1,418.15			\$5,672.60	\$5,412.00	(\$260.60)	34.94%
PLANT PERSONNEL	171,957.00	14,329.75	18,094.08	15,596.20	44,455.20	15,412.97			93,558.45	\$57,319.00	(\$36,239.45)	54.41%
EMPLOYEE BENEFITS	87,592.00	7,299.33	8,022.62	8,457.10	9,653.20	6,126.97			32,259.89	\$29,197.33	(\$3,062.56)	36.83%
<b>UTILITIES:</b>												
ELECTRIC POWER	671,135.00	55,927.92	50,365.81	51,536.10	52,340.83	52,927.05			207,169.79	\$223,711.67	\$16,541.88	30.87%
OTHER UTILITIES	59,360.00	4,946.67	3,762.07	11,500.02	4,565.74	3,986.12			23,813.95	\$19,786.67	(\$4,027.28)	40.12%
<b>CHEMICALS:</b>												
FERRIC CHLORIDE	290,000.00	24,166.67	37,900.32	25,050.79	12,304.97	42,120.95			117,377.03	\$96,666.67	(\$20,710.36)	40.47%
OTHER CHEMICALS	40,500.00	3,375.00	0.00	10,340.00	0.00	0.00			10,340.00	\$13,500.00	\$3,160.00	25.53%
<b>GENERAL OPERATIONS:</b>												
CONTRACT OPERATIONS	724,384.00	60,365.33	47,035.80	74,919.53	55,393.94	60,135.25			237,484.52	\$241,461.33	\$3,976.81	32.78%
OTHER OPERATING COSTS	46,315.00	3,859.58	4,100.69	3,036.34	2,418.67	2,409.88			11,965.58	\$15,438.33	\$3,472.75	25.84%
<b>SLUDGE HANDLING:</b>												
SLUDGE DISPOSAL	19,000.00	1,583.33	0.00	0.00	0.00	0.00			0.00	\$6,333.33	\$6,333.33	0.00%
OTHER SLUDGE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00			0.00	\$0.00	\$0.00	#DIV/0!
<b>PLANT MAINTENANCE:</b>												
PLANT MAINTENANCE/REPAIR	226,750.00	18,895.83	14,833.33	32,698.40	6,315.01	42,056.57			95,903.31	\$75,583.33	(\$20,319.98)	42.29%
<b>LABORATORY:</b>												
LAB OPERATIONS	10,555.00	879.58	3,271.97	3,291.31	2,281.54	6,588.14			15,432.96	\$3,518.33	(\$11,914.63)	146.21%
WPDES-COMPL. MONITORING	17,100.00	1,425.00	0.00	0.00	0.00	0.00			0.00	\$5,700.00	\$5,700.00	0.00%
<b>ADMINISTRATIVE/GENERAL:</b>												
INSURANCE/LEGAL	75,000.00	6,250.00	48,962.00	4,353.00	0.00	0.00			53,315.00	\$25,000.00	(\$28,315.00)	71.09%
ANNUAL AUDITING SERVICES	9,635.00	802.92	0.00	0.00	0.00	9,660.00			9,660.00	\$3,211.67	(\$6,448.33)	100.26%
OFFICE, POSTAGE, PHONE, ETC	12,550.00	1,045.83	574.73	3,618.05	648.85	952.57			5,794.20	\$4,183.33	(\$1,610.87)	46.17%
DNR ENVIRONMENTAL FEES	34,600.00	2,883.33	0.00	0.00	0.00	0.00			0.00	\$11,533.33	\$11,533.33	0.00%
GENERAL ADMIN. EXPENSE	21,508.00	1,792.33	218.15	225.00	2,389.73	25.00			2,857.88	\$7,169.33	\$4,311.45	13.29%
<b>TOTAL O&amp;M EXPENSES</b>	<b>\$2,534,177.00</b>	<b>\$211,181.42</b>	<b>\$238,559.72</b>	<b>\$246,039.99</b>	<b>\$194,185.83</b>	<b>\$243,819.62</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$922,605.16</b>	<b>\$844,725.67</b>	<b>(\$77,879.49)</b>	<b>36.41%</b>
<b>CONTINGENCY APPLIED</b>	<b>\$235,400.00</b>	<b>\$19,618.67</b>	<b>\$27,378.30</b>	<b>\$34,858.57</b>	<b>(\$16,995.59)</b>	<b>\$32,638.20</b>	<b>(\$211,181.42)</b>	<b>(\$211,181.42)</b>	<b>(\$1,611,571.84)</b>	<b>\$78,466.67</b>	<b>\$1,690,038.51</b>	<b>-684.61%</b>

# FOX WEST REGIONAL SEWERAGE COMMISSION

1965 W. Butte Des Morts Beach Rd.  
Neenah, WI 54956

Phone (920) 739-7921  
Fax (920) 739-1343  
gcmwsc@new.rr.com



## Monthly Operational Summary

May, 2024

### PLANT OPERATIONS

1. **PLANT PERFORMANCE** – The facility met all DNR permit limits in May.
2. **PFAS SAMPLING**- Samples were collected on 5/22/24 for PFAS analysis. Influent samples from each member community will be analyzed, as well as samples of the effluent discharge and bio solids.
3. **SNDR#2 DIGESTER**- The digester remains offline while we wait for the jet pump rebuild parts to arrive.
4. **FLOW METER CALIBRATION**- B&M Technical service was onsite on 5/6/24 to perform the annual flow meter calibrations.
5. **TOUR OF SHEBOYGAN WWTP**- Chad Olsen and I traveled to Sheboygan to inspect their center flow band screens. The screens have been in service for a number of years, and overall they have performed well.
6. **WASTE HAULER STATION**- Kuettel Septic Service cleaned out the waste hauler station on 5/16/24. This preventative maintenance is performed in the spring and fall to prevent the accumulation of solids and debris in the tank.

### PRETREATMENT

1. **PRETREATMENT CONFERENCE**- Ashley Clark attended a number of different seminars at the national pretreatment conference in Pittsburg Pennsylvania during the week of May 13th.
2. **PFAS SURVEYS**- We are preparing to send out PFAS surveys to industries in the Fox West service area in order to determine any potential sources of PFAS contamination.

### EQUIP OPERATIONS

1. **ATAD TRANSFER PUMP #2**- Crane installed the rebuilt pump on 5/7/24. This pump was rebuilt with CD4 components which should have a longer life span due to their resistance to corrosion.
2. **HACH PHOSPHATE ANALYZER**- The analyzer was brought online on 5/21/24. Hach will be providing a weekly report to us as part of the one year service agreement. This report will aid in the optimization of the chemical feed system.
3. **SNDR #2 JET PUMP SUCTION VALVE**- The new suction valve and spool piece have been installed (\$18,502.00). We are currently waiting on a part for the jet part in order for us to be able to return the tank to service.
4. **UV TRANSFORMER**- The transformer which supplied power to UV bank 2A failed on 5/1/24. Faith Technologies replaced the transformer on 5/20/24.

5. **UV COMMUNICATION FAULT-** A technician from Trojan Technologies was onsite on 5/24/24 to troubleshoot a number of alarms for the UV system. The tech found that the power supply to rack 9 on bank 1A had a wire that had broken. I have placed an order with Trojan for a replacement cord (\$754.75).
6. **UV PLC-** We lost communication with the effluent phosphate analyzer. Faith Technologies was contacted to assist with troubleshooting the problem. They found that the Ethernet card on the UV PLC was failing. They installed a new card the next day and the system was brought back online.
7. **LABORATORY EYE WASH-** Watters Plumbing was onsite to troubleshoot a problem with low water pressure at the eye wash station in the laboratory. They will be providing a quote to replace the tempered water valve and the shut off valves for the hot and cold water supply to the unit.
8. **PRIMARY EFFLUENT VALVE ACTUATORS-** A technician from Rotork was onsite on 5/9/24 to repair the actuators on valves FV303-1, FV303-2, and FV-318 (\$7,515.68). The power module needed to be replaced on two of the actuators, and the main PCB board was replaced on the other unit. These three valves allow us to redirect flow to zone 2 of the aeration basins during periods of high flow.
9. **SLUDGE MIXER #6-** Mixer #6 in the primary sludge storage tank failed to run on 5/13/24. Upon removal from the tank we discovered rag material had caught on the impeller and frame which likely damaged the bearings. The unit was sent to Xylem/Flygt for inspection. They will be providing us with a quote to rebuild or replace.
10. **BLEND TANK MIXER-**The blend tank mixer tripped out on 5/20/24. Fox West staff removed rag material from the impeller and returned it to service that day.
11. **EFFLUENT FLOW METER-** Mulcahy Shaw was onsite on 5/2/24 to evaluate the effluent flow meter application. This meter has not functioned properly for years, and needs to eventually be replaced. The DNR had allowed us to temporarily use the primary effluent flow for compliance purposes, but at some point we need to have a properly functioning effluent flow meter. Mulcahy Shaw is proposing a laser area velocity meter that appears to be a good fit for our application. They have stated that they would allow us to trial a meter for a few months to determine if we would like to purchase one. They will be providing us with a quote for the installation of a new meter.

# Compliance Maintenance Annual Report

Fox West Regional Sewerage Commission

Last Updated: Reporting For:  
5/30/2024 **2023**

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	6.1935	x	185	x	8.34	=	9,556
February	5.8355	x	198	x	8.34	=	9,653
March	10.8833	x	120	x	8.34	=	10,875
April	9.6454	x	136	x	8.34	=	10,913
May	6.5609	x	189	x	8.34	=	10,339
June	4.9820	x	254	x	8.34	=	10,562
July	4.7204	x	255	x	8.34	=	10,032
August	5.1113	x	242	x	8.34	=	10,307
September	4.2312	x	287	x	8.34	=	10,128
October	5.2920	x	252	x	8.34	=	11,128
November	5.1449	x	236	x	8.34	=	10,140
December	4.3988	x	265	x	8.34	=	9,727

### 2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	13.1	x	90	=	11.79
		x	100	=	13.1
Design BOD, lbs/day	15070	x	90	=	13563
		x	100	=	15070

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	0	0
February	1	0	0	0	0
March	1	0	0	0	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	0	0
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	0	0
Points		0	0	0	0
<b>Total Number of Points</b>					<b>0</b>

0





# Compliance Maintenance Annual Report

Fox West Regional Sewerage Commission

Last Updated: Reporting For:

5/30/2024

**2023**

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

Yes

No

If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Fox West Regional Sewerage Commission

Last Updated: Reporting For:  
5/30/2024 **2023**

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	25	22.5	1	1	0	0
February	25	22.5	2	1	0	0
March	25	22.5	3	1	0	0
April	25	22.5	2	1	0	0
May	25	22.5	1	1	0	0
June	25	22.5	2	1	0	0
July	25	22.5	2	1	0	0
August	25	22.5	1	1	0	0
September	25	22.5	4	1	0	0
October	25	22.5	2	1	0	0
November	25	22.5	1	1	0	0
December	25	22.5	2	1	0	0

\* Equals limit if limit is <= 10

Months of discharge/yr	12		
Points per each exceedance with 12 months of discharge		7	3
Exceedances		0	0
Points		0	0
<b>Total number of points</b>			<b>0</b>

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

The effluent area velocity flow meter is not functioning properly. We are using the primary effluent flow for regulatory reporting.

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

None

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

# Compliance Maintenance Annual Report

Fox West Regional Sewerage Commission

Last Updated: Reporting For:  
5/30/2024 **2023**

<p><input checked="" type="radio"/> No If Yes, please explain: <input type="text"/></p> <p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test? <input type="radio"/> Yes <input checked="" type="radio"/> No If Yes, please explain: <input type="text"/></p> <p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity? <input type="radio"/> Yes <input type="radio"/> No <input checked="" type="radio"/> N/A Please explain unless not applicable: <input type="text"/></p>
--

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Fox West Regional Sewerage Commission

Last Updated: Reporting For:

5/30/2024

2023

## Effluent Quality and Plant Performance (Total Suspended Solids)

1. Effluent Total Suspended Solids Results						
1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:						
Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	6	1	0	0
February	30	27	6	1	0	0
March	30	27	9	1	0	0
April	30	27	7	1	0	0
May	30	27	6	1	0	0
June	30	27	5	1	0	0
July	30	27	5	1	0	0
August	30	27	5	1	0	0
September	30	27	5	1	0	0
October	30	27	6	1	0	0
November	30	27	5	1	0	0
December	30	27	5	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
<b>Points per each exceedance with 12 months of discharge:</b>					<b>7</b>	<b>3</b>
Exceedances					0	0
Points					0	0
<b>Total Number of Points</b>						<b>0</b>
<p>NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.                      Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is <math>12/6 = 2.0</math></p>						
1.2 If any violations occurred, what action was taken to regain compliance?						

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Effluent Quality and Plant Performance (Ammonia - NH3)

1. Effluent Ammonia Results									
1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia									
Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	10	28	8.882	0	11.848	7.154	7.476	7.658	0
February	10	28	8.475	0	11.214	7.008	8.554	7.124	0
March	10	28	6.723	0	6.154	9.618	6.448	5.34	0
April	11	29	6.133	0	4.032	8.564	7.074	5.344	0
May	11	29	2.187	0	3.866	2.25	2.954	.774	0
June	4.4	11	1.14	0	1.118	1.396	.782	1.226	0
July	4.4	11	3.186	0	.206	6.85	4.065	2.697	0
August	4.4	11	1.867	0	2.316	4.108	1.018	.648	0
September	4.4	11	2.155	0	1.232	1.922	1.708	3.756	0
October	18	29	2.729	0	5.384	4	2.592	.526	0
November	18	29	2.467	0	1.52	2.284	2.722	2.614	0
December	18	29	3.739	0	4.972	2.968	4.444	3.1	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
<b>Total Number of Points</b>									<b>0</b>
NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.									
1.2 If any violations occurred, what action was taken to regain compliance?									

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Effluent Quality and Plant Performance (Phosphorus)

<b>1. Effluent Phosphorus Results</b>				
1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus				
Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	.7	0.170	1	0
February	.7	0.188	1	0
March	.7	0.251	1	0
April	.7	0.228	1	0
May	.7	0.162	1	0
June	.7	0.167	1	0
July	.7	0.130	1	0
August	.7	0.143	1	0
September	.7	0.194	1	0
October	.7	0.239	1	0
November	.7	0.226	1	0
December	.7	0.190	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				0
<b>Total Number of Points</b>				<b>0</b>
<p>NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.                      Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is <math>12/6 = 2.0</math></p>				
1.2 If any violations occurred, what action was taken to regain compliance?				

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Biosolids Quality and Management

1. Biosolids Use/Disposal

1.1 How did you use or dispose of your biosolids? (Check all that apply)

Land applied under your permit

Publicly Distributed Exceptional Quality Biosolids

Hauled to another permitted facility

Landfilled

Incinerated

Other

NOTE: If you did not remove biosolids from your system, please describe your system type such as lagoons, reed beds, recirculating sand filters, etc.

1.1.1 If you checked Other, please describe:

2. Land Application Site

2.1 Last Year's Approved and Active Land Application Sites

2.1.1 How many acres did you have?  
2223.7 acres

2.1.2 How many acres did you use?  
99.0 acres

2.2 If you did not have enough acres for your land application needs, what action was taken?

2.3 Did you overapply nitrogen on any of your approved land application sites you used last year?  
 Yes (30 points)  
 No

2.4 Have all the sites you used last year for land application been soil tested in the previous 4 years?  
 Yes  
 No (10 points)  
 N/A

3. Biosolids Metals

Number of biosolids outfalls in your WPDES permit:

3.1 For each outfall tested, verify the biosolids metal quality values for your facility during the last calendar year.

Outfall No. 003 - Cake Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75	<8.4			<4.23			10			<6.56				0	0
Cadmium		39	85	1.2			1.31			1.05			.847				0	0
Copper		1500	4300	441			405			474			497				0	0
Lead		300	840	24			22			29			23				0	0
Mercury		17	57	.498			.352			.484			.59				0	0
Molybdenum	60		75	9.36			5.46			10			6.94			0		0
Nickel	336		420	39			39			45			42			0		0
Selenium	80		100	<7.4			<3.73			9.516			9.76			0		0
Zinc		2800	7500	1060			1000			1228			1271				0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

0 (0 Points)



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1-2 (10 Points)  
 > 2 (15 Points)  
 3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)  
 Yes  
 No (10 points)  
 N/A - Did not exceed limits or no HQ limit applies (0 points)  
 N/A - Did not land apply biosolids until limit was met (0 points)  
 3.1.3 Number of times any of the metals exceeded the ceiling limits = 0  
 Exceedence Points  
 0 (0 Points)  
 1 (10 Points)  
 > 1 (15 Points)  
 3.1.4 Were biosolids land applied which exceeded the ceiling limit?  
 Yes (20 Points)  
 No (0 Points)  
 3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

0

4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	<b>003</b>
Biosolids Class:	<b>A</b>
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	07/01/2023 - 09/30/2023
Density:	24
Sample Concentration Amount:	MPN/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Thermophilic Aerobic Digestion
Process Description:	Fecal coliform result is the geometric mean of seven discrete samples on a drv weight basis.

4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.

4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?

Yes (40 Points)

No

If yes, what action was taken?

0

5. Vector Attraction Reduction (per outfall):

5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.

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Outfall Number:	<b>003</b>	<b>0</b>
Method Date:	07/18/2023	
Option Used To Satisfy Requirement:	Volatile Solids Reduction	
Requirement Met:	Yes	
Land Applied:	Yes	
Limit (if applicable):	>=38	
Results (if applicable):	61.2	
<p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?</p> <p><input type="radio"/> Yes (40 Points)</p> <p><input checked="" type="radio"/> No</p> <p>If yes, what action was taken?</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>6. Biosolids Storage</p> <p>6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?</p> <p><input checked="" type="radio"/> &gt;= 180 days (0 Points)</p> <p><input type="radio"/> 150 - 179 days (10 Points)</p> <p><input type="radio"/> 120 - 149 days (20 Points)</p> <p><input type="radio"/> 90 - 119 days (30 Points)</p> <p><input type="radio"/> &lt; 90 days (40 Points)</p> <p><input type="radio"/> N/A (0 Points)</p> <p>6.2 If you checked N/A above, explain why.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>		
<p>7. Issues</p> <p>7.1 Describe any outstanding biosolids issues with treatment, use or overall management:</p> <div style="border: 1px solid black; padding: 5px;">We did not experience any problems.</div>		

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li>● Yes (Continue with question 2) <input type="checkbox"/><input type="checkbox"/></li><li>○ No (40 points) <input type="checkbox"/><input type="checkbox"/></li></ul> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ Paper file system</li><li>○ Computer system</li><li>● Both paper and computer system</li><li>○ No (10 points)</li></ul>	<b>0</b>
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li>● Yes</li><li>○ No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li>○ Excellent</li><li>● Very good</li><li>○ Good</li><li>○ Fair</li><li>○ Poor</li></ul> <p>Describe your rating:</p>	

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Fox West utilizes the Hach Job Cal software to track preventative maintenance throughout the treatment plant
--

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Operator Certification and Education

<p>1. Operator-In-Charge</p> <p>1.1 Did you have a designated operator-in-charge during the report year?</p> <ul style="list-style-type: none"> <li>● Yes (0 points)</li> <li>○ No (20 points)</li> </ul> <p>Name: <input style="width: 300px;" type="text" value="BRANDON J KAUFMAN"/></p> <p>Certification No: <input style="width: 150px;" type="text" value="32779"/></p>	<b>0</b>																																																																																								
<p>2. Certification Requirements</p> <p>2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <thead> <tr> <th rowspan="2">Sub Class</th> <th rowspan="2">SubClass Description</th> <th>WWTP</th> <th colspan="3">OIC</th> </tr> <tr> <th>Advanced</th> <th>OIT</th> <th>Basic</th> <th>Advanced</th> </tr> </thead> <tbody> <tr><td>A1</td><td>Suspended Growth Processes</td><td style="text-align: center;">X</td><td></td><td></td><td style="text-align: center;">X</td></tr> <tr><td>A2</td><td>Attached Growth Processes</td><td></td><td style="text-align: center;">X</td><td></td><td></td></tr> <tr><td>A3</td><td>Recirculating Media Filters</td><td></td><td style="text-align: center;">X</td><td></td><td></td></tr> <tr><td>A4</td><td>Ponds, Lagoons and Natural</td><td></td><td style="text-align: center;">X</td><td></td><td></td></tr> <tr><td>A5</td><td>Anaerobic Treatment Of Liquid</td><td></td><td style="text-align: center;">X</td><td></td><td></td></tr> <tr><td>B</td><td>Solids Separation</td><td style="text-align: center;">X</td><td></td><td></td><td style="text-align: center;">X</td></tr> <tr><td>C</td><td>Biological Solids/Sludges</td><td style="text-align: center;">X</td><td></td><td></td><td style="text-align: center;">X</td></tr> <tr><td>P</td><td>Total Phosphorus</td><td style="text-align: center;">X</td><td></td><td></td><td style="text-align: center;">X</td></tr> <tr><td>N</td><td>Total Nitrogen</td><td></td><td style="text-align: center;">X</td><td></td><td></td></tr> <tr><td>D</td><td>Disinfection</td><td style="text-align: center;">X</td><td></td><td></td><td style="text-align: center;">X</td></tr> <tr><td>L</td><td>Laboratory</td><td style="text-align: center;">X</td><td></td><td></td><td style="text-align: center;">X</td></tr> <tr><td>U</td><td>Unique Treatment Systems</td><td></td><td></td><td></td><td></td></tr> <tr><td>SS</td><td>Sanitary Sewage Collection</td><td style="text-align: center;">X</td><td style="text-align: center;">NA</td><td style="text-align: center;">NA</td><td style="text-align: center;">X</td></tr> </tbody> </table> <p>2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)</p> <ul style="list-style-type: none"> <li>● Yes (0 points)</li> <li>○ No (20 points)</li> </ul> <p>2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?</p> <ul style="list-style-type: none"> <li>● Yes</li> <li>○ No</li> <li>○ N/A – Wastewater treatment facility does not have a registered or certified laboratory</li> </ul> <p>2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?</p> <ul style="list-style-type: none"> <li>○ Yes</li> <li>○ No</li> <li>● N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system</li> </ul>	Sub Class	SubClass Description	WWTP	OIC			Advanced	OIT	Basic	Advanced	A1	Suspended Growth Processes	X			X	A2	Attached Growth Processes		X			A3	Recirculating Media Filters		X			A4	Ponds, Lagoons and Natural		X			A5	Anaerobic Treatment Of Liquid		X			B	Solids Separation	X			X	C	Biological Solids/Sludges	X			X	P	Total Phosphorus	X			X	N	Total Nitrogen		X			D	Disinfection	X			X	L	Laboratory	X			X	U	Unique Treatment Systems					SS	Sanitary Sewage Collection	X	NA	NA	X	<b>0</b>
Sub Class			SubClass Description	WWTP	OIC																																																																																				
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<p>3. Succession Planning</p> <p>3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?</p> <ul style="list-style-type: none"> <li><input checked="" type="checkbox"/> One or more additional certified operators on staff</li> </ul>																																																																																									

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<input type="checkbox"/> An arrangement with another certified operator <input type="checkbox"/> An arrangement with another community with a certified operator <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year <input checked="" type="checkbox"/> A consultant to serve as your certified operator <input type="checkbox"/> None of the above (20 points) If "None of the above" is selected, please explain: <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0
<b>4. Continuing Education Credits</b> 4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates? OIT and Basic Certification: <input type="radio"/> Averaging 6 or more CECs per year. <input type="radio"/> Averaging less than 6 CECs per year. Advanced Certification: <input checked="" type="radio"/> Averaging 8 or more CECs per year. <input type="radio"/> Averaging less than 8 CECs per year.	

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Financial Management

<p><b>1. Provider of Financial Information</b>          Name: <input style="width: 150px;" type="text" value="Melissa Starr"/>          Telephone: <input style="width: 150px;" type="text" value="(920)739-7921"/> (XXX) XXX-XXXX          E-Mail Address (optional): <input style="width: 300px;" type="text" value="gcmwsc@new.rr.com"/></p>													
<p><b>2. Treatment Works Operating Revenues</b>  <b>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</b>          ● Yes (0 points) <input type="checkbox"/><input type="checkbox"/>          ○ No (40 points)          If No, please explain:  <input style="width: 750px; height: 20px;" type="text"/></p> <p><b>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?</b>          Year: <input style="width: 150px;" type="text" value="2023"/>          ● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/>          ○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/>          ○ N/A (private facility)</p> <p><b>2.3 Did you have a special account (e.g., CWF required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</b>          ● Yes (0 points)          ○ No (40 points)</p>	0												
<b>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</b>													
<p><b>3. Equipment Replacement Funds</b>  <b>3.1 When was the Equipment Replacement Fund last reviewed and/or revised?</b>          Year: <input style="width: 150px;" type="text" value="2022"/>          ● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/>          ○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/>          ○ N/A          If N/A, please explain:  <input style="width: 750px; height: 20px;" type="text"/></p>													
<p><b>3.2 Equipment Replacement Fund Activity</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 35%; text-align: right;"><input style="width: 150px;" type="text" value="420,852.49"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="420,852.49"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: right;">+</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="435,733.07"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>	\$	<input style="width: 150px;" type="text" value="420,852.49"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>	3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="420,852.49"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 150px;" type="text" value="435,733.07"/>	
<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>	\$	<input style="width: 150px;" type="text" value="420,852.49"/>											
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	\$	<input style="width: 150px;" type="text" value="0.00"/>											
3.2.3 Adjusted January 1st Beginning Balance	\$	<input style="width: 150px;" type="text" value="420,852.49"/>											
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	<input style="width: 150px;" type="text" value="435,733.07"/>											

# Compliance Maintenance Annual Report

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box

3.2.6.1 below\*)

- \$ 164,323.61

3.2.6 Ending Balance as of December 31st for CMAR

Reporting Year

\$ 692,261.95

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

## Expense Amount

RAS #1A Check Valve	\$7,751.50
Repair Goulds pump, Check valve	\$17,275.77
Screen for clean out slab	\$2,786.00
Offgas Fan Motor	\$4,046.00
Control, Speed, DC Motor for Poly Feed	\$1,190.25
New D.O. Probes for IFAS Train# 3	\$6,079.70
396R ORP & pH Probes	\$2,186.80
#2 RAW Pump Motor Rebuild	\$6,731.00
Rebuild Mixer #7	\$11,897.00
Final/Primary Clarifier Motor	\$1,408.64
Replace Makeup Air Unit Blower Motor, Replace Exhaust Motor, Replace Sheaves	\$4,538.00
Dehumidifier RAW Pump Room	\$3,735.28
FC/GC Influent Flow Meters	\$7,612.00
Unit for Remote Access, Phosphate Analyzer	\$61,031.98
Bank 2B UVI Probe	\$3,127.53
RTC Software, Touchscreen, Service	\$19,827.56
Misc ER Expense	\$3,098.60

3.3 What amount should be in your Replacement Fund? \$ 1,459,953.60

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

Yes

No

If No, please explain.

In addition to the \$692,261.95 in the equipment replacement fund, Fox West also has an additional \$1,327,954.05 in a capital improvement account which can be used for equipment replacement. Adding this account to the equipment replacement fund would bring the total amount available to \$2,030,216.00.

## 4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

Yes - If Yes, please provide major project information, if not already listed below.

No



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Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Replacing fine screens	\$4,000,000	2025
2	Replacing aeration blowers	\$2,000,000	2025
3	Replace auxiliary power generator	\$500,000	2025

## 5. Financial Management General Comments

## ENERGY EFFICIENCY AND USE

### 7. Treatment Facility

#### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	494,360	192.00	2,575	296.24	1,669	7,790
February	508,220	163.39	3,110	270.28	1,880	7,591
March	439,200	337.38	1,302	337.13	1,303	7,959
April	534,570	289.36	1,847	327.39	1,633	6,672
May	561,822	203.39	2,762	320.51	1,753	4,830
June	605,066	149.46	4,048	316.86	1,910	2,279
July	515,120	146.33	3,520	310.99	1,656	316
August	597,368	158.45	3,770	319.52	1,870	101
September	511,904	126.94	4,033	303.84	1,685	120
October	481,040	164.05	2,932	344.97	1,394	237
November	435,530	154.35	2,822	304.20	1,432	974
December	551,237	136.36	4,043	301.54	1,828	4,902
<b>Total</b>	<b>6,235,437</b>	<b>2,221.46</b>		<b>3,753.47</b>		<b>43,771</b>
<b>Average</b>	<b>519,620</b>	<b>185.12</b>	<b>3,064</b>	<b>312.79</b>	<b>1,668</b>	<b>3,648</b>

#### 7.1.2 Comments:

#### 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing

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2023

- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

IFAS aeration with medium-course bubble diffusers

## 7.2.2 Comments:

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

- Flared Off
- Building Heat
- Process Heat
- Generate Electricity
- Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

2023

By Whom:

Focus on

Describe and Comment:

Focus on Energy was onsite on July 13th to evaluate the treatment facility. Focus on Energy has provided us with a report which details some potential areas to target for energy savings. We are evaluating these recommendations to determine how feasible they would be to implement.

Part of the facility

Year:

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By Whom: <input type="text"/>
Describe and Comment: <input type="text"/>

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

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## Grading Summary

WPDES No: 0024686

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	A	4	3	12
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
<b>TOTALS</b>			<b>34</b>	<b>136</b>
<b>GRADE POINT AVERAGE (GPA) = 4.00</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

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## Resolution or Owner's Statement

Name of Governing  
Body or Owner:

Date of Resolution or  
Action Taken:

Resolution Number:

Date of Submittal:

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Influent Flow and Loadings: Grade = A

Effluent Quality: BOD: Grade = A

Effluent Quality: TSS: Grade = A

Effluent Quality: Ammonia: Grade = A

Effluent Quality: Phosphorus: Grade = A

Biosolids Quality and Management: Grade = A

Staffing: Grade = A

Operator Certification: Grade = A

Financial Management: Grade = A

### ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

**G.P.A. = 4.00**

# FOX WEST REGIONAL SEWERAGE COMMISSION

1965 W. Butte Des Morts Beach Rd.  
Neenah, WI 54956



Phone (920) 739-7921  
Fax (920) 739-1343  
gcmwsc@new.rr.com

## RESOLUTION #314-24 June 5, 2024

### COMPLIANCE MAINTENANCE ANNUAL REPORT

BE IT RESOLVED by the FOX WEST REGIONAL SEWERAGE COMMISSION to inform the Wisconsin Department of Natural Resources that the following actions were taken on this date:

1. The 2023 Compliance Maintenance Annual Report, which is attached to this resolution, was reviewed by the FOX WEST REGIONAL SEWERAGE COMMISSION; and
2. The 2023 Compliance Maintenance Annual Report, completed by Brandon Kaufman, Plant Manager is accepted and approved by the FOX WEST REGIONAL SEWERAGE COMMISSION on this date, June 5, 2024.

MOTION MOVED BY: \_\_\_\_\_

MOTION SUPPORTED BY: \_\_\_\_\_

Votes Cast Yea: \_\_\_\_\_ Nay: \_\_\_\_\_

### FOX WEST REGIONAL SEWERAGE COMMISSION:

\_\_\_\_\_  
Dale A. Youngquist, President

DATE: \_\_\_\_\_

Attest: \_\_\_\_\_  
Greg Ziegler, Secretary

DATE: \_\_\_\_\_