



BOARD OF SUPERVISORS MEETING

Wednesday, November 05, 2025 at 6:30 PM

Town Hall Meeting Room, 8348 Hickory Ave, Larsen, WI 54947

MINUTES

CALL TO ORDER – Chair Geise called the meeting to order at 6:30 pm

- A. Pledge of Allegiance
- B. Verification of Notice
- C. Meeting Roll

PRESENT

Town Chair Geise
Supervisor Lettau
Supervisor Grundman
Supervisor Christianson

EXCUSED

Supervisor Reif

STAFF

Administrator Wisnefske
Clerk Faust-Kubale
Treasurer Fietzer
Attorney LaFrombois

APPROVAL OF MINUTES

- A. Approval of the Minutes of the Wednesday, October 15, 2025 Town Board Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Wednesday, October 15, 2025, Town Board Meeting.

Motion carried by unanimous voice vote.

- B. Approval of the Minutes of the Tuesday, October 21, 2025, Town Board Budget Review Meeting

MOTION

Motion made by unanimous consent to approve the Minutes of the Tuesday, October 21, 2025, Town Board Budget Review Meeting

Motion carried by unanimous voice vote.

OPEN FORUM – TOWN RELATED MATTERS NOT ON THE AGENDA

Pat Kufel Ebben, 8398 Clayton Ave, Neenah spoke the petition for reducing the speed limit for the 1-mile stretch of Clayton Ave from Larsen Rd to County Rd II.

CORRESPONDENCE

- A. Distribution of the October 2025 Building Inspection Report
- B. Distribution of a petition from residents of Clayton Ave and Michael Ave to reduce the speed limit on a 1-mile stretch of Clayton Ave from Larsen Rd to County Rd II.

DISCUSSION ITEMS (NO ACTION WILL BE TAKEN)

- A. County Board Supervisor Report
- B. Winnebago County Sheriff's Department – Public Concerns and Issues
- C. Administrator's Report
- D. Chair & Supervisor Reports

OPERATOR LICENSES ISSUED BY THE TOWN CLERK

- A. New - Alicia Dobbe, Larsen Tavern

BUSINESS

- A. Discussion/Action: Town Board review & consideration of a Development Agreement between the Town and Spark Development for property described as Tax ID #006-0328-02-02 (9111 Eagle Heights Dr).

MOTION

Motion made by unanimous consent to approve the amended development agreement between the Town & Spark Development.

Motion carried by unanimous voice vote.

- B. Discussion/Action: Town Board review & consideration of the purchase of a new front-end loader for the Public Works Department in the amount of \$106,787.80.

MOTION

Motion made by unanimous consent to approve the purchase of a new front-end loader at an amount not to exceed \$108,000.00.

Motion carried by unanimous voice vote.

- C. Discussion/Action: Town Board review & consideration of the purchase of a new pickup with plow and salter for the Public Works Department in the amount of \$65,624.00.

MOTION

Motion made by unanimous consent to approve the purchase of a new pickup with plow and salter at an amount not to exceed \$66,000.00.

Motion carried by unanimous voice vote.

REVIEW OF DISBURSEMENTS

- A. Check Summary Register

UPCOMING MEETING ATTENDANCE

- A. Special Town Electors Meeting - November 19 beginning at 6 pm
- B. Town Board (6:30 pm start unless otherwise noted) - Nov 19 (**immediately following the Special Town Electors Meeting**); Dec 3 & 17; Jan 7 & 21
- C. Plan Commission (6:30 pm start unless otherwise noted) - Nov 12; Dec 10; Jan 14

BOARD MEMBER REQUESTS FOR FUTURE AGENDA ITEMS

ADJOURNMENT

MOTION

Motion made by unanimous consent to adjourn at 7:02 pm.

Motion carried by unanimous voice vote.

Respectfully submitted,

Kelsey Faust-Kubale
Town Clerk