

## MEMORANDUM

### **Business Item B**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of payment of Invoice #366629 from KerberRose S.C. in the amount of \$12,500.00 for the final billing for the 2023 audit and preparation of Form C.

The Board had approved the quote from KerberRose to complete the 2023 audit at the February 7, 2024 meeting. KerberRose has submitted its final invoice for the audit.

### **SUGGESTED MOTION**

*Motion to approve payment of invoice #366629 in the amount of \$12,500.00 to KerberRose.*

Should you have any questions related to this information, please feel free to call or e-mail me.

Respectfully Submitted  
Kelsey