

## MEMORANDUM

### **Business Item B**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of Resolution 2023-009 Amending the Town of Clayton Fee Schedule.

Please find included in your packet a copy of Resolution 2023-009 with the proposed amendments to the Town Fee Schedule. The Board has considered updates to the Fee Schedule annually for the past several years.

If the Board agrees with the proposed Fee Schedule as presented, a motion to approve Resolution 2023-009 would be in order.

### **SUGGESTED MOTION:**

*A motion and **ROLL CALL** to approve Resolution 2023-009 Amending the Town's Fee Schedule and direct Staff to post the new fee schedule to the Town's Website.*

If you have any questions about this information, please call or e-mail me.

Respectfully Submitted,  
Kelsey