

## MEMORANDUM

### **Business Item B**

From: Administrator/Staff  
To: Town Board  
Re: 2023/24 Liquor License Application for Larsen Tavern

Staff has received and reviewed the annual application for Class "B" and "Class B" alcohol licenses submitted by Stephanie J. Sweere (DBA The Larsen Tavern).

The following party has submitted renewal applications for a Class "B" license to sell fermented malt beverages, and a "Class B" license to sell intoxicating liquors on file in the Town of Clayton Clerk's Office for the licensing period of July 1, 2023 through June 30, 2024, the granting of which is now pending and subject to compliance with State Statutes and Municipal Ordinances:

a. Stephanie J. Sweere (DBA The Larsen Tavern), 8338 Hickory Ave, Larsen, WI 54947;  
Agent: Stephanie J. Sweere

Please note that Larsen Tavern as of 6/2/23 still has unpaid taxes. The Clerk received on May 25, 2023, a Wholesaler's Report of Delinquent Retail License. Until these two items are resolved, Larsen Tavern is not in compliance with State Statutes and Municipal Ordinances. Per Town Ordinance 2019-002, Section 3(g) and (h), as well as Wis. Stat. 125.12(3), these delinquencies are grounds for non-renewal of the license.

The licensee has been notified via letter sent USPS on June 1, 2023, of the intent to deny renewal of the license and the reason(s) for doing so per Wis. Stat. 125.12(3) and if the Board chooses to deny renewal, the licensee will be provided with the statutorily required opportunity for a hearing.

#### **Suggested Motion Option 1:**

*Motion to deny renewal of the application submitted by Stephanie J. Sweere (DBA The Larsen Tavern), 8338 Hickory Ave, Larsen, WI 54947 for Class "B" licenses to sell fermented malt beverages, and "Class B" licenses to sell intoxicating liquors for the licensing period July 1, 2023 through June 30, 2024 due to the delinquent tax balance on Tax ID #006-0535-03-02 where the establishment is located, and being indebted in excess of 15 days to General Beer NE, Inc., Kaukauna, WI for beer purchases by and delivered as described by General Beer NE, Inc.*

#### **Suggested Motion Option 2:**

*Motion to approve renewal of the application submitted by Stephanie J. Sweere (DBA The Larsen Tavern), 8338 Hickory Ave, Larsen, WI 54947 for Class "B" licenses to sell fermented malt beverages, and "Class B" licenses to sell intoxicating liquors for the licensing period July 1, 2023 through June 30, 2024 **with the following conditions:***

- *Payment in full of delinquent tax balance on Tax ID #006-0535-03-02 where the establishment is located, no later than June 29, 2023 at noon with proof of payment provided to the Town Clerk.*

- *Payment of debts in full to General Beer NE, Inc. and notification to the Town Clerk from General Beer NE, Inc. that their account is in good standing and all balances are current no later than June 29, 2023 at noon.*

Should you have any questions relative to this information, please feel free to call or e-mail me.

Respectfully Submitted,  
Kelsey