

MEMORANDUM

Business Item D

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of the quote provided by current service provider CivicPlus to continue website & meeting management services after the required migration to new platforms.

The current website and meeting management software are being sunset effective June 2027. The Town must migrate (at no cost to us) to a new backend platform with our current provider. Going forward, that will mean a cost increase for the website & meeting management software.

This is not a like-for-like replacement of the Town's current products. The migration moves the Town to platforms that provide stronger security support, improved mobile responsiveness, better website and meeting search, and integration between the website and agenda and meeting records.

Per our provider, our two current products are estimated to renew at a combined annual cost of \$6,303.27 beginning January 25, 2027. They are offering a 25% Year 1 discount on annual fee. This would provide a first-year reduction of \$1,325.00. With the proposed discount, the AMM Select Pro Year 1 fee would be \$3,975.00, and the Town's total Year 1 investment would be \$8,661.00.

SUGGESTED MOTION(S):

Motion to approve the quote for continuing website & meeting management services in the amount of \$8,661.00.

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully submitted,
Kelsey