

MEMORANDUM

**Business Item A**

From: Administrator/Staff

To: Town Board

Re: Town Board review & consideration of hiring Zach Kohler for a Public Works Laborer position at a wage of \$23.90 per hour with a start date of April 15, 2024.

This hire is filling a vacancy in the Public Works Department.

If the Board agrees, a motion to approve the hire would be in order.

**SUGGESTED MOTION:**

*Motion to approve the hiring of Zach Kohler for an open Public Works Laborer position at a wage of \$23.90 per hour.*

If you have any questions about this information, please feel free to call or e-mail me.

Respectfully Submitted  
Kelsey